



STATE OF DELAWARE
DEPARTMENT OF MILITARY AFFAIRS
193rd REGIMENT (REGIONAL TRAINING INSTITUTE)
163 SCANNELL BOULEVARD
BETHANY BEACH, DELAWARE 19930-9210



NGDE-RTI-TO

19 September 2016

MEMORANDUM FOR Assistant Chief of Staff, NGDE-ACS, 250 Airport Rd
New Castle, DE 19720-1502

SUBJECT: Full-Time National Guard Duty for Operational Support (FTNGD-OS) Tour
Request for Civil Support Team Intermediate Communications Course (CICC)
Instructor Support

1. Reference AR 135-200, Chapter 6, and DEARNG Policy Memorandum 25.
2. Request Full-Time National Guard Duty for Operational Support (FTNGD-OS) tour for two Soldiers, minimum grade E-5 and maximum grade of E-7.
 - a. Unit: DEARNG 193rd RTI
 - b. Duty Location: 163 Scannell Blvd, Bethany, Beach 19963-9210.
 - c. Immediate Supervisor: CPT Trib Singh 302-854-7691
 - d. Tour Dates: Start 1 October 2016 End 30 September 2017
 - e. Length of Tour: Approximately 348 Days contingent on funds
 - f. Field Conditions: No
 - g. Per Diem: No
 - h. Billeting: No
 - i. BAH: Yes
 - j. Rations: No
 - k. Travel: No
 - l. Dependent Travel Authorization: No
 - m. Rental Car Authorized: No
 - n. COLA: Based on Soldier's HOR for duty over 140 days; Reference JFTR, Vol 1 Chapter 8, paragraph U8038
3. Soldier Qualifications:
 - a. Experience Required: Previous experience working with Course Development and/or Instructor Qualified desired
 - b. Skill/qualifications Required: Instructor Qualified (ABIC)
 - c. Minimum Military and Civilian Education Required: 25 Series MOS
 - d. Security Clearance Required: Secret preferred, NALC needed
 - e. Soldier will meet all requirements and complete an ADOS packet IAW ARNG Policy Memorandum No. 25, dated 9 January 2013
 - f. Passing score on APFT, and meet HT/WT standards IAW AR 600-9
4. This NCO will serve as an assistant instructor at the RTI for the CICC course. Support operations include, but are not limited to:

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- a. Assist in Signal Course development at the RTI
 - b. Assist the planning of 25U MOS, Emergency Operations and Communications Course (EOCC) and Joint Incident Site Communications Course (JISCC).
5. POC for this memorandum is CPT Trib Singh, 302-854-7691.

//SIGNED//
TRIBHUWAN SINGH
CPT, SC, USA
Administrative Officer