

# DUAL STATUS STATE (TITLE 20) TECHNICIAN VACANCY ANNOUNCEMENT

<b>NGDE-HR-RP</b> <b>250 Airport Road</b> <b>New Castle, DE 19720-1502</b>	<b>ANNOUNCEMENT #</b>  <b>95-16</b>	<b>OPENING DATE:</b>  <b>24 Aug 16</b>	<b>CLOSING DATE:</b>  <b>25 Oct 16</b>
<b>WORKING LOCATION:</b>  <b>JFHQ</b> <b>New Castle, DE</b>	<b>MIL GRADE LIMIT(s):</b>  <b>SFC/E-7</b>	<b>SELECTION METHOD:</b>  <b>PANEL</b>	<b>SALARY RANGE(s):</b>  <b>\$19.32 – \$22.55 / PH</b>
<b>POSITION TITLE:</b>  <b>Maintenance Worker (11515)</b>	<b>PD NUMBER(s):</b>  <b>S8622022</b>	<b>OCCUPATIONAL SERIES:</b>  <b>4749</b>	<b>PAY PLAN &amp; GRADE(s):</b>  <b>WG-05</b>

## APPOINTMENT FACTORS

<p style="text-align: center;"><u><b>AREAS OF CONSIDERATION</b></u></p> <ul style="list-style-type: none"> <li>▪ <b>AREA I</b> - All Members of the Delaware National Guard</li> <li>▪ <b>AREA II</b> - All Others</li> </ul>	<p style="text-align: center;"><u><b>APPOINTMENT STATUS</b></u></p> <table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">OFFICER</td> <td style="text-align: center;">WARRANT</td> <td style="text-align: center;">ENLISTED</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> </tr> <tr> <td style="text-align: center;">Managerial</td> <td style="text-align: center;">Supervisory</td> <td style="text-align: center;">Neither</td> </tr> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> </tr> </table> <p> <b>Army National Guard:</b> <input checked="" type="checkbox"/>    <b>Air National Guard:</b> <input type="checkbox"/>  <b>Permanent:</b> <input checked="" type="checkbox"/>    <b>Indefinite:</b> <input type="checkbox"/>    <b>Temporary:</b> <input type="checkbox"/> </p>	OFFICER	WARRANT	ENLISTED	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Managerial	Supervisory	Neither	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
OFFICER	WARRANT	ENLISTED											
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>											
Managerial	Supervisory	Neither											
<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>											

## SELECTIVE PLACEMENT FACTORS

**MILITARY REQUIREMENTS:** This is a dual-status position. As a condition of initial appointment and continued retention, the selected applicant must be an actively participating member of the Delaware Army or Air National Guard as appropriate.

- Military uniform is required to be worn. Acceptance of this position constitutes concurrence with this requirement and is a condition of continued employment.
- Applicants are responsible to ensure they meet all military requirements, including ASVAB and PUHLES. Please contact an Army/Air Recruiter or Retention Manager to ensure that you meet mandatory MOS/AFSC entry level requirements.
- Be advised that if selected for a military technician position where membership in a reserve component is a condition of employment and you are receiving a bonus, your bonus will be terminated and may or may not be subject to recoupment.
- **OTHER:** The compatible MOS is: **IMMATERIAL**

**EVALUATION METHOD:** All applicants will be evaluated against the mandatory qualifications identified on this announcement IAW the NGB Qualifications Standard and/or the OPM Qualifications Standards as appropriate. Evaluation is based on the information provided by the applicant to determine if the individual possesses the minimum knowledge, skills, and abilities necessary to perform the duties and responsibilities of the position. National Guard or Reserve M-Day experience is considered part-time and credit is awarded based on actual days the applicant performed duty in a relevant SSI/MOS/AFSC.

**QUALIFICATION REQUIREMENTS:** The basic qualification requirements are indicated on the reverse of this announcement. These requirements must be met in addition to all military requirements and selective placement factors indicated in order to be considered qualified for this position. Applicants selected for a position at a trainee level will be promoted non-competitively upon completion of the established individual development plan (IDP) along with the recommendation of the supervisor.

**EQUAL OPPORTUNITY:** The Delaware National Guard is an Equal Opportunity Employer. All qualified applicants will receive consideration without regard to political, religious, or labor organization affiliation or non-affiliation, marital status, race, color, sex, national origin, age, non-disqualifying physical challenges (applicable only to competitive appointments) or any other factor not job related.

**APPLICATION PROCEDURES:** All interested applicants for this position must submit a **Resume, OF 306, DNG Form 51, DNG Form 87-R** (form is optional, information is required), **SF 181** (Optional), & **supporting/miscellaneous documents**. Documentation from the military personnel office must be submitted indicating eligibility for placement in a position requiring Officer/Warrant Officer status. Candidates must describe on the application all knowledge, skills, abilities, experience, education, and self-development as pertains to the requirements of this position. **DO NOT attach position descriptions. COMPLETE applications must be provided to HRO by close of business (COB) on the closing date of the announcement; INCOMPLETE or LATE applications WILL NOT be considered.** Applications can be hand-carried, mailed, faxed or emailed to: [usarmy.de.dearnng.list.ngde-staff-hro-pss@mail.mil](mailto:usarmy.de.dearnng.list.ngde-staff-hro-pss@mail.mil). Use this guide to follow the proper steps in submitting a complete application: <http://delawarenationalguard.com/wp-content/uploads/2015/03/How-to-Apply-for-a-DENG-Technician-Position.pdf>

**REMARKS:** Permanent Change of Station Costs will not be paid. Enrollment in Electronic Fund Transfer (Direct Deposit) pay is a condition of employment. A pre-placement physical/examination is required for employment.

MICHAEL J. FEELEY Col, DE ANG Human Resource Officer	<b>DISTRIBUTION:</b> 1 – Requesting Official                      1 – DENG Website 1– Union Official
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**MAINTENANCE WORKER (11515)**  
**S8622022, WG-4749-05**

**SUMMARY OF DUTIES AND RESPONSIBILITIES:** (A complete position description is on file in the HRO)

- Assist in the routine repairs to such items as doors, door hardware, windows and screens, and installation of glass. Makes minor repairs to interior and exterior walls as required. Applies paint to surfaces of woodwork and hardware at completion of repairs.
- Working alone, or as a member of a crew, performs the full range of janitorial duties of which the following are typical. Maintains a specified area clean and orderly following general instructions regarding the tasks to be performed. Sets up own schedule and sequence of tasks within the framework of a general schedule which states the required frequency of each task. Maintains restrooms in a clean, orderly and sanitary condition. Sweeps, mops, strips, scrubs, waxes, and polishes floors using industrial-powered equipment. Removes stains from a variety of surfaces such as rugs, drapes, walls, floors, and fixtures by use of chemicals and cleaning solutions.
- Washes and cleans windows inside and outside of building using stepladders, extension ladders, scaffolds and safety belts. Uses brushes, buckets, squeegees, chamois, cleaning clothes and cleaning solutions. Inspects and keeps safety belts in good condition.
- Uses tools common to the plumbing, electrical, carpentry, and painting trades. Replaces burned out light bulbs. Performs minor repairs in a capacity of helper level.
- Performs seasonal tasks such as the following. Applies salt or other ice control material to entrances of buildings. Removes snow from walkways. Also, picks up litter from immediate area outside building. Mows, trims and waters lawn. Performs the following tasks as needed: fertilizing, transplanting, laying sod, aerating, pruning, trimming and applying chemicals to plants according to directions. Operates a variety of hand and power-operated garden tools and equipment such as seeders, spreaders, edgers, hedge trimmers, pruning shears, sprayers, and mowers.
- Responsible for security of the facilities while working during non-duty hours. Insures unauthorized personnel do not enter the facilities. Operates a sophisticated electronic security system according to prescribed detailed instructions.
- Performs other duties as assigned.

**QUALIFICATION REQUIREMENTS**

**GENERAL EXPERIENCE:** Experience, education, or training that has provided the knowledge of trade practices, tools, and related equipment used in the maintenance and repair of grounds, exterior structures, buildings, and related fixtures and utilities.

**SPECIALIZED EXPERIENCE:** Six (6) months of specialized experience must include the following KSAs: (All KSAs must be addressed separately in writing as it applies to the Duties and Responsibilities above.)

- a. Ability to assist in maintenance/repair tasks associated with the duties of the position such as; carpentry, painting, electrical, etc.
- b. Skill in selecting type and amount of materials needed to maintain and repair facilities.
- c. Experience using common hand tools, measuring equipment and various portable power tools in work requiring maintenance of facilities.

**STATEMENT OF DIFFERENCES**

Duties and responsibilities for the WG-08 level are as described in the basic position description for the WG-10 Level. The position has been established at the lower grade level for a temporary period of time to facilitate recruitment. The incumbent selected will perform the duties as described in the basic position description under closer supervision than originally intended. It is anticipated that as proficiency is gained supervisory controls will gradually be lessened and full performance permitted. At such time, recognition will be given to the performance of assigned duties as envisioned in the basic position description.

**\*\* QUALITY OF EXPERIENCE\*\***

Length of time is not of itself qualifying. Applicant's experience will be evaluated on the basis of duties performed rather than strictly on the rank of the individual. The applicant's record of experience, training, and education must show possession of the knowledge, skills and abilities needed to fully perform the duties of the position.

**OTHER REQUIREMENTS:** Must have valid civilian and military driver's license. Must be able to lift and carry items weighing up to 40 pounds.

**\*\* The Human Resource Office is unable to furnish applicants with copies of their applications after they have been submitted. Please make copies of your application prior to submitting it to the Human Resource Office. \*\***

**\*\* NOTE:** Federal Law prohibits use of U.S. Government postage paid envelopes for mailing applications. Applicant is responsible for his/her own postage. Applications received in U.S. Government Postage paid envelopes **WILL NOT BE CONSIDERED.** \*\*