



**STATE OF DELAWARE
DELAWARE NATIONAL GUARD
COUNTER DRUG TASK FORCE
FIRST REGIMENT ROAD
WILMINGTON, DELAWARE 19808**



NGDE-MSD-CD

19 April 2016

MEMORANDUM FOR Assistant Chief of Staff, DEARNG

SUBJECT: Full-Time National Guard Duty (FTNGD) Tour Request for Counterdrug Task Force Civil Operations, Administrative and Supply Reduction Support

1. Reference AR 135-200, Chapter 6, and DEARNG Policy Memorandum 25
2. Request Full-Time National Guard Duty (FTNGD) tour multiple positions, current DE NG personnel, ANG or ARNG – Maximum pay grade E-5
 - a. Unit: Counterdrug Task Force
 - b. Duty Locations: First Regiment Road Wilmington, DE 19808, as well as various Law Enforcement Agencies (LEAs) throughout the State of Delaware.
 - c. Immediate Supervisor:
 - d. NCOIC - SFC Matthew Cristiano, 302-326-7757
 - e. Tour Dates: 1 June 2016 – 30 September 2016
 - f. Length of Tour: Estimated 120 days (Contingent upon funding)
 - g. Field Conditions: No
 - h. Per Diem: No
 - i. Billeting: No
 - j. BAH: Yes
 - k. Rations: No
 - l. Travel: Command to pay travel, as required.
 - m. Dependent Travel Authorization: No
 - n. Rental Car Authorized: No
 - o. COLA: Based on Soldier/Airmen's HOR for duty over 140 days; Reference JFTR, Vol 1 Chapter 8 paragraph U8038

3. BRIEF DESCRIPTION OF DUTIES:

The Delaware Counterdrug Task Force is seeking to fill multiple positions with highly qualified individuals throughout the State of Delaware. These individuals will be providing assistance to various Coalitions and Law Enforcement Agencies (LEAs). Support operations include but are not limited to:

- a. Assist Counterdrug staff with providing substance abuse prevention education and awareness training in support of community prevention coalitions. Work with community coalition members in the promotion of drug free communities. Assist civil operations staff in preparing/loading/set-up/tear-down of equipment in support of civil operations missions. Assist in the use of activity based programs to promote healthy lifestyle choices.

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b. Assist various LEA's by entering information into multiple databases, performing data queries, transcribing, and creating reports/maps as required. Assist other Counterdrug personnel in preparing and executing IONSCAN missions as well as assisting in the preparation and execution of training missions utilizing the Mobile Fire Arms Training Simulator (FATS) and perform additional duties as required.

4. QUALIFICATIONS AND REQUIREMENTS:

- a. The individual must be a highly motivated Soldier/Airman who possesses the following:
 - 1) Experience working with Law Enforcement Agencies/Offices strongly desired.
 - 2) Previous experience working with youth/adults in a training environment and/or Instructor Qualified desired.
 - 3) Strong computer skills, to include data analysis and experience in administrative duties.
 - 4) Excellent oral and written communication skills.
 - 5) MOS/AFSC qualified and must possess a military driver's license and current accident avoidance training.
 - 6) Security Clearance: Secret preferred. NALC required.
 - 7) Must demonstrate enthusiasm for new learning situations
 - 8) Must maintain professional military bearing and display a positive attitude.
- b. Personnel must receive a written recommendation from their unit commander.
- c. ARNG Personnel must meet medical retention standards as set forth in AR 40-501 Chapter 3 and Chapter 10.
- d. ANG personnel must meet medical retention standards as set forth in AFI 48-123 Chapter 3 and Attachments 2, 9, and 19
- e. Must be available to work a flexible schedule, including weekends and overnight missions.
- f. Urinalysis testing is required upon entry on active duty, and personnel are subject to periodic testing while on active duty. These requirements are in addition to testing by units of assignment during IDT/IAD under ANG or ARNG Substance Abuse Programs.
- g. Requirement to continue attendance at IDT/IAD and AT while on FTNGDCCD.
- h. Status of funding from year to year.
- i. Criminal records check and/or security screening must be completed by all selected for hire before coming on Counterdrug orders.

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j. Standards of Conduct:

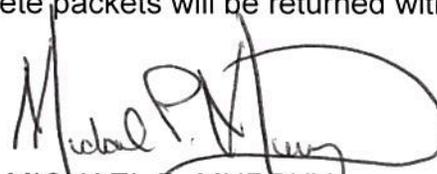
1) National Guard members participating in the Counterdrug Support Program are required to comply with state laws and with DoD 5500.7-R. They are required to uphold the highest standards of conduct and personal appearance.

k. Outside employment, associations and off-duty conduct/activities must be consistent with federal directives on ethics and with state and federal conflict of interest policies. Outside employment will require written approval of CDC according to para 8-25 NGR 500-2.

5. APPLICATION PROCEDURES: Individuals meeting qualification requirements may apply by submitting the following documents as a complete package:

- a. Copy of Soldier's Periodic Health Assessment (PHA) and Medical Protection System (MEDPROS) printout or Airman's Preventative Health Assessment and Individual Medical Readiness (PIMR) printout.
- b. Enclosure 2-Medical Disclosure Statement
- c. Enclosure 3-ADOS Eligibility Checklist
- d. NGB Form 23B (RPAS) or vMPF printout with point summary.
- e. Resume of civilian and military skills.
- f. Last two physical fitness scores.
- g. Verification of Security Clearance (Memo from State/Unit Security Manager)
- h. Letter of Recommendation from Unit Commander

6. POC for the memo is the undersigned at (302) 326-7755 or michael.p.murphy74.mil@mail.mil. Incomplete packets will be returned without action.



MICHAEL P. MURPHY
MAJ, LG, DEARNG
DE Counterdrug Coordinator

Enclosure 2

MEDICAL DISCLOSURE STATEMENT

1. I certify that I have disclosed all personal medical conditions / concerns to my chain of command.
2. I have no known injuries or illnesses that would prevent me from completing my military duty obligations.
3. (Initial one)
_____ I am using no illegal substances and taking no medications.
_____ I am using no illegal substances, but I am taking the following medications:
_____.
4. I understand that by signing this document, I release the Delaware Army National Guard and United States Government of responsibility for any undisclosed medical conditions that I may have and that failure to disclose could be cause for termination from the ADOS tour.
5. I understand that any injuries incurred in the Line of Duty will be reported immediately to my chain of command so that the Government may take responsibility for treatment.

ADOS Tour Dates

Soldier's Signature and Date

Printed Name of Soldier

Witness's Signature and Date - Must be RNCO, TNG NCO, or Admin NCO

Printed Name of Witness

Enclosure 3

ADOS Eligibility Checklist

(Verification must be initialed and signed by unit RNCO, Tng NCO, or Admin NCO)

	Soldier's name and rank:
	Soldier is a member of the Delaware Army National Guard in an Active Reserve Status.
	Soldier meets the Army Medical retention standards IAW chapter 3, AR 40-501 and this policy.
	Soldier is not within six months of mandatory removal or Expiration Term of Service (ETS). (CoS Waiver)
	Soldier is not eligible for sanctuary (18 years of Active Federal Service) as a result of duty.
	This tour will not give the Soldier 17 or more years of Active Service. (DARNG Waiver)
	Placing the Soldier on orders will not qualify him/her for separation pay as a result of duty.
	Soldier is not under a suspension of favorable personnel actions per AR 600-8-2 dated 23 Oct 12. (CoS Waiver)
	Soldier has a passing Army Physical Fitness Test taken within 12 months of the start date of the ADOS order.
	Soldier has a current weigh-in within 6 months of the start date of the ADOS order which meets the Height/Weight standards of AR 600-9.
	Soldiers' MEDPROS HIV code is "Green" (within 2 years)
	Soldier is not pregnant. (Female Soldiers only). Female Soldiers will be given a pregnancy test before ADOS orders are cut.
	Soldier is not a technician. (Chain of Command and CoS waiver)

ADOS Tour Dates

Verification Signature (must be unit RNCO, Tng NCO, or Admin NCO)

Printed Name of Verifier

Certification Signature (must be Brigade-level AO or Ops)

Printed Name of Certifier

