



STATE OF DELAWARE
DELAWARE NATIONAL GUARD
261ST SIGNAL BRIGADE (TTSB)
103 Artisan Drive
Smyrna, Delaware 19977-3752



NGDE-SB-AO

2 February 2016

MEMORANDUM FOR Assistant Chief of Staff, DEARNG, 250 Airport Road, New Castle, DE 19720

SUBJECT: Active Duty Operation Support (ADOS) Tour Request – (Combat Training Center (CTC) Training Support)

1. Reference: AR 135-200, Chapter 6, and DEARNG Policy Memorandum 25
2. Request Active Duty Operational Support (ADOS) tour for one NCO E5-E7 and/or one Officer O2 – O3.
 - a. Unit: 198th Expeditionary Signal Battalion
 - b. Duty Location: 1401 Newport Gap Pike, Wilmington, DE
 - c. Immediate Supervisor: MAJ Linden Boyer or CPT Aaron Black
 - d. Tour Dates: 1 March 2016 – 30 September 2016
 - e. Length of Tour: estimated 214 days (Contingent upon funding)
 - f. Field Conditions: No
 - g. Per Diem: No
 - h. Billeting: No
 - i. BHA: Yes
 - j. Rations: No
 - k. Travel: NGB will pay any travel related cost
 - l. Dependent Travel Authorization: No
 - m. Rental Car Authorized: No
 - n. COLA: Based on Soldier HOR for duty over 140 days; Reference JFTR, Vol, 1 Chapter 8 paragraph U8038
3. Soldier Qualifications:
 - a. Experience Required: Previous experience in a line unit as platoon sergeant, platoon leader or company commander is preferred.
 - b. Skill/qualifications: Good verbal and written communication skills; good computer skills to include familiarity with Excel, Word and PowerPoint; must be familiar with training management; P2 permanent profiles is permitted if Soldier is capable of performing the following tasks:
 - 1) Carry and fire individual assigned weapon
 - 2) Wear standard field gear without limitations for prolonged period of time
 - 3) Conduct impact activities such as jumping and combat training
 - c. Minimum Military and Civilian Education Required: MOS/Branch Immaterial
 - d. Security Clearance Required: Secret

NGDE-SB-AO

SUBJECT: Active Duty Operation Support (ADOS) Tour Request – (Combat Training Center Training Support)

e. Passing score required on most recent APFT and must meet HT/WT standards IAW AR 600-9.

4. Project Justification.

a. The project is in direct support of national training center preparation of 198th ESB companies preparing for NTC; provide collective training support. Personnel selected will also be expected to support 1-2 eXportable Combat Training Capability (XCTC) rotation(s) as an observer controller/trainer (OC/T).

5. POC for this memo is the undersigned at (302) 326-7500.

LTC 
JOSEPH YAWN
LTC, SC
DEPUTY COMMANDER/AO