

DELAWARE ARMY NATIONAL GUARD AGR APPLICANT WORKSHEET

TO APPLICANT:

1. Complete all items in Part I and Part II.
2. Make sure all necessary forms listed on Vacancy Announcement are attached.

PART I TO BE COMPLETED BY APPLICANT

Name: _____ Home Phone: _____ Office Phone: _____

Current email address: _____

Position Title applying for: _____

Vacancy Announcement Number: _____ Closing Date: _____

I am presently a member of:

DE Army National Guard Army
National Guard State: _____
United States Army
Other: _____

I am presently a (full-time):

Traditional Guardsman
Permanent Technician
AGR (Active Guard Reserve)

PART II TO BE COMPLETED BY APPLICANT

The following forms are attached as required by the Vacancy Announcement:

NGB Form 34-1 (signed and dated).
Enlisted/Officer biographical summary.
Current MEDPROS (IMR) Printout.
Last 3 OERs/NCOERs/Recommendations
Certified ERB/ORB
GPFM 1790 (PQR)
Certified ASVAB/AFQT scores.
3/4 Length Photograph (Recommended)

NGB Form 23B retirement points statement
Security Clearance Letter of Verification (JPAS)
All DD Form 214(s)/NGB Form 22(s) with RE codes.
Certified DA Form 705 (APFT) (Current AGR: 6 Months, Traditional: 12 Months).
DA Form 5500/5501 (Body Fat Worksheet)
Current State and Military Driver's License
Other: _____

PART III TO BE COMPLETED BY HUMAN RESOURCES OFFICE

Date AGR Branch Received Packet: _____

Date Emailed: _____

Have the following Forms been completed in their entirety and attached to the application as required? (Yes/No)			
1. NGB Form 34-1		4. Last 3 OERs/NCOERs/Recommendations	
2. Enlisted/Officer Biographical Summary		5. Certified copy of the ERB/ORD	
2a. Does the applicant meet the required grade/rank of the position		6. GPFM 1790 (PQR)	
2b. Is the applicant between the age of 18 and 54		7. Certified Copy of the ASVAB/AFQT Scores	
2c. Does the applicant have less than 17 years AFS		8. ¾ Length Photo	
2d. Is the applicant MOSQ or meet the requirements to become MOSQ		9. NGB Form 23B RPAS Statement	
2e. Does the applicant have the required ASVAB scores to meet the DMOSQ prerequisites		10. Security Clearance Letter (JPAS)	
2f. Is the applicant Flagged for adverse action		10a. Does the applicant have the appropriate Security Clearance Level	
3. Individual Medical Readiness (IMR) Record		10a. Is the applicant eligible for the appropriate Security Clearance	
3a. Is the IMR dated within the last 12 months		11. DD Form 214(s)? NGB Form 22(s) with RE Code	
3b. Does the IMR indicate that the applicant had a Periodic Health Assessment (PHA) within 12 months		11a. Was the applicant previously involuntarily separated from the AGR program	
3c. Does the applicant meet the required PULHES for the advertised MOS		11b. Has the applicant previously voluntarily separated/resigned from the AGR program if so, it must exceed 1 year. (if not NGB waiver required)	
3d. Does the applicant meet the Height and Weight standards		12 Certified copy of the DA Form 705	
3e. Does the applicant require Body Fat Worksheets?		12a. Do the applicant have a passing APFT within 6 months for AGR and 12 months for MDAY Soldiers	
3f. Is the DA Form 5500/5501 included?		Civilian and Military Driver's License	
3g. Does the applicant have a Profile TEMP / PERM			

Applicant meets the minimum requirements for entry into the AGR Program Yes No

Reason application will not be referred for interview: _____

HRO-AGR Branch Representative's signature/Date: _____