

DELAWARE GUARD EDUCATION PROGRAM BENEFITS



STUDENT HANDBOOK

FORMS & INFO





Delaware National Guard

Education Services

302-326-7044

Delaware National Guard Educational Services Team

Federal Tuition Assistance (FTA) –

GoArmyEd Team: 302-326-7069/7044

GI Bill®/Testing Team: 302-326-7718

Student Loan Repayment Program (SLRP)

Incentive/Bonus Team: 302-326-7044

State Tuition Assistance for Delaware

In-State Schools: 302-326-7012/7044

Federal Tuition Assistance – GoArmyEd

- ★ Apply online at: <https://www.goarmyed.com>, select "Student" in the Create window.
- ★ Pays up to \$250 per semester credit hour, to a maximum of 16 credits per fiscal year.
- ★ It can cover your **first** associate's, bachelor's, certificate (academic and some trades) and master's degree.
- ★ Must meet program's minimum eligibility requirements.

MGIB Selected Reserve Chapter 1606

- ★ Apply online at: www.ebenefits.va.gov
- ★ Must have signed a six-year service obligation or Officer Service Agreement, and completed IADT or Officer Branch Qualification.
- ★ May be used with State Tuition Assistance Reimbursement.
- ★ Must meet program's minimum eligibility requirements

GI Bill is a registered trademark of the U.S. Department of Veterans Affairs (VA). More information about education benefits offered by VA is available at the official U.S. Government website at: <http://www.benefits.va.gov/gibill>

Montgomery GI Bill Kicker

- ★ Supplements your GI Bill payments.
- ★ Pays \$200 or \$350 per month, depending on the contracted rate.
- ★ Must meet program's minimum eligibility requirements.

Enlistment Bonus

- ★ You must maintain the contracted MOS as your PMOS and meet all contractual requirements.
- ★ Must meet program's minimum eligibility requirements.

Student Loan Repayment Program

- ★ Pay off up to \$50,000 in existing student debt.
- ★ You must maintain the contracted MOS as your PMOS, meet all contractual/program minimum eligibility requirements and (if required) continue to make monthly payments.
- ★ Annual submission of DD Form 2475 and National Student Loan Data System (NSLDS) sheets required.

Testing

- ★ Armed Forces Classification Test (AFCT)
- ★ Selection Instrument Flight Test (SIFT)

Useful Links

Order JST Transcript:

<https://jst.doded.mil/smart/signIn.do>

Transfer Post-911 GI Bill:

<https://www.dmdc.osd.mil/milconnect>

Free CLEP testing at Delaware State:

www.desu.edu/academics/university-testing-services-and-programs



QUICK
SERIES

© 2010 Quick Series Publishing
1-800-361-4655 | www.quickseries.com

Delaware Army Guard Education Programs

JOIN THE GUARD!

<https://www.de.ng.mil/members/education/>



State Tuition Reimbursement Program Must file FASFA, SOU, Degree Plan with 600-1 POC is MSGT ROBERT CSIZMADIA

Email: Robert.L.Csizmadia.nfg@mail.mil

Phone: 302-326-7012 FAX: 302-326-7029

Eligibility Guidelines: All active Delaware National Guard members in good standing. Attend an accredited ***Public** or ****Private School** within the State either FT or PT. Tax Free up to \$5,250 per year and amounts above \$5,250 per year is taxable. DNG FORM 600-1 Application Form – DNG FORM 600-4 Reimbursement Claim Form Forms available via <https://www.de.ng.mil/members/education/>

*** Public Schools in Delaware are Up To 100% Tuition Reimbursement**

Delaware Technical and Community College – www.dtcc.edu

University of Delaware – www.udel.edu

Delaware State University – www.desu.edu

**** Private Schools in Delaware are reimbursed up to average In-State rate**

Goldey Beacom College – www.goldey.gbc.edu

Springfield College (Delaware Campus only) – www.springfieldcollege.edu

Strayer University (Christiana Campus only) – www.strayer.edu

Wesley College Dover – www.wesley.edu

Wesley College New Castle – www.wcnc.wesley.edu

Delaware College of Art and Design – www.dcad.edu

Widener University (Delaware Campus only) – www.widener.edu

Wilmington University – www.wilmu.edu

ARNG Education Office - Federal Tuition - www.goarmyed.com

POC is MSG Eric Fosty

Email: Eric.j.fosty.mil@mail.mil

Phone: 302-326-7044

MS NICOLE MORANT

nicole.b.morant.civ@mail.mil

302-326-7069

VA GI Bill Website: <https://www.gibill.va.gov/>

Transfer Post 911 GI Bill

<https://www.dmdc.osd.mil/milconnect/>

Delaware Leadership Academy – Masters Degree

POC is MAJ Andy Werner

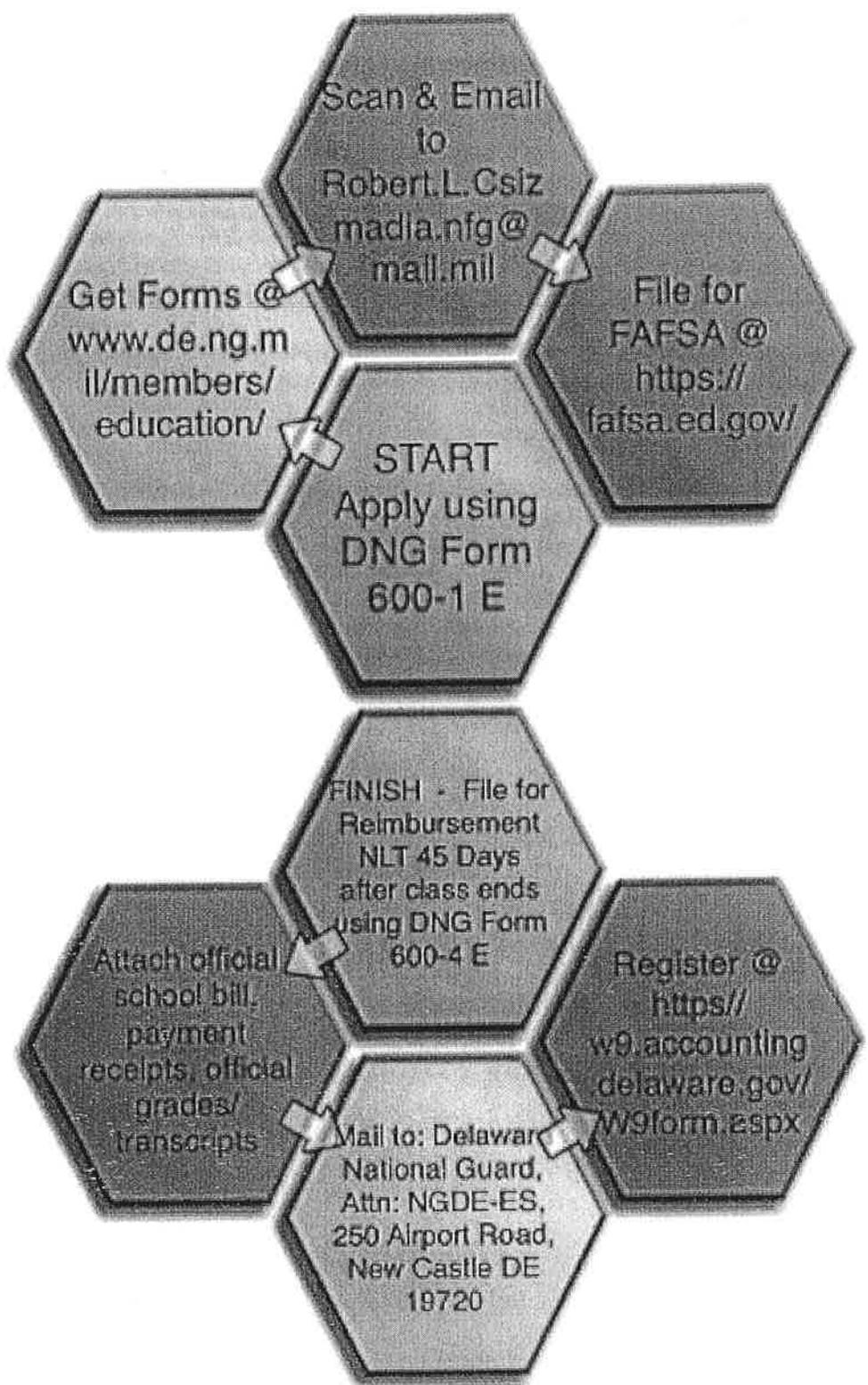
Email: andrew.r.werner.mil@mail.mil

Phone: 302-326-7718 FAX: 302-326-7029

FREE CLEP TESTING @ Delaware State University in Dover, DE
To Sign up Email or Call - Testing@desu.edu – Phone 857-6144

Order JST Transcript: <https://jst.doded.mil/smart/signIn.do>

State Tuition Reimbursement Process



STATE EDUCATION ASSISTANCE PROGRAM – APPLICATION/CONTRACT/FUNDING CTR# _____

APPLICATION DEADLINE IS NLT CLASS START DATE & MUST FIRST APPLY FOR FAFSA

NAME: _____ SSAN: _____ RANK: _____
(PRINT: LAST NAME, FIRST NAME, AND MI)

ADDRESS: _____
(STREET, CITY, STATE, ZIP CODE)

PHONES: HOME () _____ CELL () _____ E-MAIL: _____

SEX: _____ RACE: _____ ENTRY STATUS INTO THE DNG (CIRCLE ONE): NON-PRIOR SERVICE PRIOR SERVICE

CURRENT MILITARY STATUS (CHECK ONE): FEDERAL TECH _____ STATE TECH _____ AGR _____ TRADITIONAL _____

MILITARY UNIT: _____ DATE JOINED DNG: _____ ETS/MRD/MSD: _____

HIGHEST EDUCATION LEVEL ALREADY COMPLETED (CIRCLE ONE): HIGH SCHOOL ASSOCIATE BACHELOR MASTERS

PROJECTED GRADUATION DATE: _____ CURRENT SCHOOL YR TUITION & FEES NEEDED? _____

CURRENT PROGRAM (CIRCLE ONE): MASTERS BACHELORS ASSOCIATES CERTIFICATE #CREDIT HOURS EARNED? _____

NAME OF SCHOOL: _____ CAMPUS LOCATION: _____

COURSE (S) NUMBER	COURSE (S) TITLE	CLASS START DATE	CREDIT HOURS	TUITION COST
-------------------	------------------	------------------	--------------	--------------

1)	_____			
----	-------	--	--	--

2)	_____			
----	-------	--	--	--

3)	_____			
----	-------	--	--	--

4)	_____			
----	-------	--	--	--

JANUARY – JUNE MONEY NEEDED: \$ _____ 2. JULY – DECEMBER MONEY NEEDED: \$ _____

DECLARATION OF EDUCATION ASSISTANCE FROM OTHER SOURCES

Federal Tuition Assistance Program / Army Only () Amount: _____

Post 911 Chapter 33 GI Bill Tuition paid to school () Amount: _____

Scholarship Money () Amount: _____

Federal / State Grant Money () Amount: _____

Civilian Employer Contributions () Amount: _____

[] I completed State Registration / Changed Address at - <https://w9.accounting.delaware.gov/W9forrn.aspx>

[] I have applied for FAFSA and I have attached my School Financial Award Letter - <https://fafsa.ed.gov/>

[] I have attached my Official School Registration/Class Schedule, School Billing Invoice and my Degree Plan from my Advisor.

[] I signed this Application and got my unit commanders signature on reverse and completed Required Student Tuition Needs Worksheet on reverse

DNG Form 600-1(RE)

15 AUG 2016

DE-ARP-ES

DNG Form 600-1 (RE) supersedes DNG Form 600-1(RE), dtd 1 JAN 2010. Previous editions are obsolete and will not be used. Form is reproducible.

ACKNOWLEDGEMENT OF APPLICANT

I have read the pertinent portions of DNG PAM 600-3, and I agree to comply with policies and procedures set forth therein. I understand that education assistance is authorized on a course-by-course basis, and any additional agreements between educational schools and myself are not binding to the State of Delaware. I understand that I must file DNG Form 600-4 Claim Form and forward a copy of my grade reports and transcripts and official bill to the Headquarters, Delaware National Guard within 45 days upon completion of courses. I understand that I must serve my 6 year obligation and remain a member in good standing with the DNG or I may have to repay the tuition and fees received. I also understand that I have a 10 year window of eligibility to use the program once enrolled.

→ _____
 SIGNATURE OF APPLICANT DATE

→ **REQUIRED – STUDENT FINANCIAL NEEDS WORKSHEET - FOR STATE BUDGET PLANNING**

YEARLY TUITION AND FEES NEEDED FROM DNG	SCHOOL YEAR ATTENDING	FULL/PART TIME
\$ _____	2016-2017	
\$ _____	2017-2018	
\$ _____	2018-2019	
\$ _____	2019-2020	
\$ _____	2020-2021	

APPROVAL OF UNIT COMMANDER OR AUTHORIZED REPRESENTATIVE

I certify that the above named Service Member, in my unit, to the best of my knowledge and ability meets the criteria for participation in the State Education Assistance Program. This person is a satisfactory participant, who has not missed more than six drill periods within the past one year and is not under any adverse personnel action.

 TYPED NAME OF UNIT COMMANDER OR AUTHORIZED REPRESENTATIVE

→ _____
 SIGNATURE OF UNIT COMMANDER OR AUTHORIZED REPRESENTATIVE DATE

MAIL APPLICATION TO:
STATE OF DELAWARE
DELAWARE NATIONAL GUARD
JOINT FORCE HEADQUARTERS
250 AIRPORT ROAD
NEW CASTLE, DELAWARE 19720-1502

Or Scan and Email to: ng.de.dearng.list.j1-eso@mail.mil / Robert.L.Csizmadia.nfg@mail.mil

PRIVACY ACT STATEMENT

AUTHORITY: Delaware State Code, Title 14, Section 3411
PRINCIPAL PURPOSE (S) Used to list courses for which the Service Member is requesting education assistance from the State of Delaware.
ROUTINE USES: Used as a record of courses for which the Service Member requests educational assistance.
DISCLOSURE: Disclosure of information is mandatory. Failure to provide required information may complicate, delay, and/or prevent administrative actions needed to approve issuance of tuition assistance.

REQUEST FOR STATE TUITION REIMBURSEMENT

NAME _____ DATE _____

SSAN _____ CURRENT UNIT ASSIGNMENT _____

CONTROL NUMBER (FROM LETTER OF ELIGIBILITY) _____

AUTHENTIC DOCUMENTS REQUIRED FOR REIMBURSEMENT (PLEASE ATTACH):

1) OFFICIAL INVOICE/BILL FROM SCHOOL \$ _____

2) RECEIPT SHOWING STUDENT PAYMENTS \$ _____

3) OFFICIAL GRADE(S) REPORT / OFFICIAL TRANSCRIPT - INTERNET GRADE(S) NOT ACCEPTABLE

4) MAIL TO: Joint Force Headquarters, Attn: NGDE-ES, 250 Airport Rd, New Castle, DE 19720
OR: Scan and Email to: ng.de.dearng.list.j1-eso@mail.mil or Robert.L.Csizmadia.nfg@mail.mil

IF STUDENT PAYMENT IS LESS THAN AMOUNT ON OFFICIAL INVOICE, PLEASE EXPLAIN:

CURRENT MAILING ADDRESS FOR REIMBURSEMENT CHECK:

STREET _____

CITY/STATE/ZIP CODE _____

HOME PHONE / CELL PHONE _____

Mandatory Registration completed at <https://w9.accounting.delaware.gov/W9form.aspx>

I Changed/Updated home address at - <https://w9.accounting.delaware.gov/W9form.aspx>

CERTIFICATIONS BY SERVICE MEMBER:

I certify that the above information with regard to my reimbursement claim is correct, and I understand that any intent to falsify any supporting documentation constitutes fraud and will be cause for disciplinary action.

SERVICE MEMBER SIGNATURE

DATE

DNG Form 600-4(RE)

15 AUG 2016

DE-ARP-ES

This form is reproducible.

MAIL THE REQUIRED DOCUMENTS TO ONE OF THE FOLLOWING:

**STATE OF DELAWARE
DELAWARE NATIONAL GUARD
JOINT FORCE HEADQUARTERS
250 AIRPORT ROAD
NEW CASTLE, DELAWARE 19720-1502**

EDUCATION REVIEW BOARD ACTION

TYPED NAME OF EDUCATION REVIEW BOARD ADMINISTRATOR

SIGNATURE OF EDUCATION REVIEW BOARD ADMINISTRATOR

DATE

OFFICE OF THE STATE COMPTROLLER

DATE RECEIVED

DATE PAID

AMOUNT PAID

FAIR PCT FORMULA (IF APPLICABLE)

SIGNATURE

DATE

PRIVACY ACT STATEMENT

AUTHORITY: Delaware State Code, Title 14, Section 3411. USC 2005, Title 10 and USC 2007, Title 10.

PRINCIPAL PURPOSE(S): Used to list course(s) for which the Service Member is receiving tuition assistance from the State of Delaware.

ROUTINE USES: Used as a record of course(s) for which the Service Member is receiving tuition assistance.

DISCLOSURE: Disclosure of information is mandatory. DNG Form 600-2 (RE) is the only authorized form in which a Service Member can request changes to course enrollment. Failure to use this form, when required, may result in the loss of reimbursement for tuition assistance previously approved.



**STATE OF DELAWARE
W-9 FORM**

**[https://w9.accounting.
delaware.gov/W9form.
aspx](https://w9.accounting.delaware.gov/W9form.aspx)**

VENDOR REGISTRATION PROCEDURES - TUITION

23 Jun 2015 (Updated)

The State of Delaware requires that all Delaware National Guard personnel who are "NOT" **Active State Employees** requesting tuition reimbursement now register with the State by providing their personal information onto the State's **Substitute W-9 form**.

Tuition reimbursements that exceed \$5,250 in a calendar year must be reported to the IRS by either a W-2 or 1099 form. This is only for the amount that is over the \$5,250 threshold.

So please go to the listed web site below, and fill out the required information on the "SUBSTITUTE W-9 Form" with the required information (see special instructions below) and use your correct address.

NOTE: The Web Site will Say "STATE OF DELAWARE SUBSTITUTE FORM W-9"

<https://w9.accounting.delaware.gov/W9form.aspx>

It's important that you follow "Step (E) & (G)" in the below instructions.

SPECIAL INSTRUCTIONS

- (A) Select "NEW VENDOR"
- (B) Taxpayer ID: Provide your Social Security Number (SSN)
- (C) Payment Method: If you "DO NOT" provide Direct Deposit information, you will receive an actual hard check. This means you must update your profile every time you change your address.
- (D) Applicant Information: Provide your "FULL NAME" under vendor name, do "NOT" precede your full name with your "Military Rank".
- (E) Applicant Remittance Address: Provide your current address, contact name, phone, and email address. "DO NOT" use you unit address.

NOTE: Your correct email address is important if requesting Direct Deposit. This email address is where the State will send payment information to regarding the Tuition reimbursement like the Payment Voucher & Invoice number which you can use for tracking purposes with the State Comptroller or Education Office.

(F) Applicant Ordering Address: Please check the box that says; "Check if same as Remittance Address".

(G) Additional Reporting Elements: Once you've completed all the Mandatory Data (Red Asterisk *), you will go to 1099 Withhold Type, and select "1099 MISCELLANEOUS", This will open a new area on the form. Now under 1099 Withholding Class you are to select "PRIZES and AWARDS".

(H) Certification: You now must review and certify the two questions under the Electronic System Submission at the bottom right by Agreeing (checking the agree boxes) before selecting the "SUBMIT" Button.

IMPORTANT: Please "Wait" until you receive a "Confirmation" before exiting the internet site.

If in the future you obtain employment in the State of Delaware either Fulltime, or as a Casual Seasonal employee, you will need to register as an "EMPLOYEE" instead of a Vendor at a different website using similar instructions. If this does happen, please contact either the Education or Comptroller's Offices for further instructions. Also Military members of the National Guard who have performed "State Active Duty" during the current calendar year in our Emergency Payroll department performing on the Radiological Emergency Preparedness (REP) Team, Intergovernmental Training (IGT), or who were called out by the Governor for an actual state emergency, you will need to register as an "EMPLOYEE" at the other state website.

Once submitted, it will take 5-7 business days for the State system at a minimum to add your information to the vendor file. When completed, we can process your Tuition Reimbursement payment.

If you requested a Direct Deposit, you will see a "Zero" dollar amount on your Bank account once the State treasury has verified your account and bank routing information.

OTHER INFO

.....

If you plan on moving, we suggest obtaining PO Box or use your parents address or establish a direct deposit. The address you list will determine where your Tuition Reimbursement Check will be mailed. So it's very important to have a current mailing address that your check will be sent to especially if you're changing schools or are between semesters.

Additionally, if any of your personal information changes in the future like your name changed due to marriage, or moving to a new address, or your changing registration from an Employee to a Vendor you will need to Re-Submit your personal data at the web site again by selecting "CHANGE PROFILE".

When selecting "CHANGE PROFILE" you will open up a remarks area. Please explain why you are "Re-registering or changing your profile; Change to Address, Direct Deposit or Email; or I'm no longer an Active Employee and must register as a VENDOR to receive DNG Tuition Reimbursements.

Please call or email either Tina Ferguson at 302-326-7164 or myself at 302-326-7162 once you have completed your registration process or if you require additional assistance.

Tina Ferguson: (Tina.M.Ferguson19.NFG@mail.mil)

Bob Holt: (Clarence.R.Holt.NFG@mail.mil)

SUBSTITUTE FORM W-9

The State of Delaware requires the following information for all vendors (payees) before any payments can be made. This information is used to populate and maintain the State's vendor file.

*Required. Complete all required fields if new request or making a change.

* Form Type: New Vendor Change Profile

*Taxpayer ID:

SSN EIN

123456789 (no hyphens)

If a Foreign company, use IRS Form W-8 available at IRS.gov

Payment Method:

The State reserves the right to provide payment by any of the following methods: credit card, ACH or by check, at the State's option.

* May we contact you about receiving credit card payments? Yes No

* Would you like to receive payment by direct deposit? Yes No

* Account Type: Checking Savings

* Bank Name: Wells Fargo Bank

* Bank Routing Number: 031999022 [help](#)

* Bank Account Number: 123456 [help](#)

Please allow 7 business days for bank account validation. If valid bank account information is not provided, a paper check will be issued.

Applicant Information:

*Vendor Name(Name on IRS record)

John Snuffy

Doing Business As(if different than IRS name)

Applicant Remittance Address & Contact Information:

* Address Line 1:

1 Groom Lake

Address Line 2:

* City:

Dover

* State:

DE

* Zip:

19904

* Contact Name:

John Snuffy

* Phone #:

302-333-3333

Extn

Fax #:

* Contact E-mail address:

snuffy@gmail.com

Applicant Ordering Address & Contact Information: Check if same as Remittance Address & Contact Information

* Address Line 1:

1 Groom Lake

Address Line 2:

* City:

Dover

State:

DE

* Zip:

19904

* Contact Name:

John Snuffy

* Phone#:

302-333-3333

Extn

Fax #:

* Contact E-mail address:

snuffy@gmail.com



Additional Reporting Elements:

Please check all that apply:

- Veteran Owned Women Owned
 Minority Owned Emerging Small Business

* 1099 Withholding Type:

- 1099 Miscellaneous
 1099G
 1099I
 Not subject to 1099 reporting because
 a) business is incorporated and not providing legal or medical services
 b) receiving a reimbursement from the state that is not 1099 reportable (energy grant, stipends, childcare)
 c) organization is a non-profit organization.

* 1099 Withholding Class:

- Rents
 Non-Employee Compensation
 Gross Attorney Proceeds
 Medical & Health Care
 Prizes and Awards
(Default reportable status is Non-Employee Compensation)

Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or) I am waiting for a number to be issued to me,
AND

2. I am not subject to backup withholding because:

- I am exempt from backup withholding,
- I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or
- The IRS has notified me that I am no longer subject to backup withholding, AND

3. I am a U.S. citizen or other U.S. person (defined below).

Definition of a U.S. Person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in regulations section 301.7701-7)

Electronic System Submission:

Under penalties of perjury I certify that:

* I am the same person (or payee's agent) accessing the system and submitting this form as identified on the Substitute Form W-9.

Agree

* By submitting this form electronically, I am affixing my electronic signature as the payee identified on the Substitute Form W-9 and I am in agreement with the State of Delaware to accept and process this transaction in electronic form

Agree

"The Internal Revenue Service does not require your consent to any provision of this document other than the certifications required to avoid backup withholding."

Submit

How to Drop a Class

Soldiers MUST drop ALL classes through GoArmyEd before the class end date (Eastern Standard Time).

- Log in to www.GoArmyEd.com and select the "Withdraw from a Class" Smart Link
- Select a checkbox to choose the class
- Select "Drop Selected Class"
- View the Confirmation page and choose the appropriate withdrawal reason using the drop-down options of "Withdrawal – Military Reasons (WM)" or "Withdrawal – Personal Reasons"
- 1. Personal Drops – Soldiers MUST repay the TA amount
- 2. Military Drops (includes emergencies) – Soldiers MUST have the WM approved by the Army within 60 days of the initiation of the withdrawal to prevent recoupment:
 - Complete the Request for TA Recoupment Waiver – Withdrawal for (WM) Military Reasons Form
 - Upload the waiver signed by the Battalion Commander or first LTC in chain of command, or if in the Reserve Component, by the Unit Commander for the class

Note: Soldiers who provide false information with a request to waive reimbursement of Army TA are subject to penalty under the Uniform Code of Military Justice (UCMJ).

- Select the "Finish Dropping" button

How to Resolve a Hold

A hold is applied to enforce Army TA regulations. Holds are removed automatically when the issue is resolved. For more information on holds and how they are resolved, go to the My Education section of your GoArmyEd homepage.

TA Recoupment

Class costs will be recouped from a Soldier for:

- Failing a class
- "D" grade in a graduate level course
- An incomplete grade not resolved within 120 days
- A class drop for personal reasons
- A class that is not included in the Soldier's degree plan

An email notification is sent 30 days before repayment begins, except in the case of separation from the Army. See your signed TA SOU for recoupment rules.

How to Use Your efile

Scan a document and save it to your computer (i.e., Request TA cost verification, or Military Withdrawal documents).

- Log in to www.GoArmyEd.com

- Select the "My Education Record" Smart Link
- Select the "eFile" tab
- Complete required fields and select "Browse" to find your file
- Select "Upload File"

GoArmyEd Mobile App

The GoArmyEd mobile app is available for Apple and Android devices. This free app allows you to access educational information and find important points of contact or Army education centers/offices. You can also log into your GoArmyEd account from within the app. The GoArmyEd mobile app can be downloaded for Apple users from the App Store and for Android users from the Google Play Store.

www.GoArmyEd.com

GoArmyEd

Supporting Soldier Education

Your Guide for Army Tuition Assistance

10 Mar 14



www.GoArmyEd.com

GoArmyEd is used by...

- Active Army, National Guard, and Army Reserve Soldiers to set-up a GoArmyEd account and request Army Tuition Assistance (TA). Contact your Army Education Counselor or Education Services Officer (ESO) for more information.

New Users

- Go to www.GoArmyEd.com
- Select the "Student" radio button in the Create/Activate GoArmyEd Account section
- Select the "Create/Activate Account" button
- Complete the required information to create a base-role GoArmyEd account; this will result in the creation of your GoArmyEd user name and password. The base-role account will allow you access to instructional videos and training, helpdesk support, on-duty classes, and testing. To request TA-level access to register for college classes, the following steps MUST be completed:
 - Log in to www.GoArmyEd.com using your user name and password
 - Select the "Request TA Access" Smart Link, where you will be presented with the following steps:
 - Verification of TA Eligibility
 - Review of Training

- Selection of home school and degree plan
 - Completion of the Common Application
 - Submission of your TA Statement of Understanding (SOU)
- After you complete the steps previously listed, your Army Education Counselor/ESO will review your application and, pending approval, activate your GoArmyEd account. You will receive an email when your application has been approved and you have access to request TA.

Using the Course Planner Tool

Course Planner is a planning tool that enables Soldiers to identify the courses they plan to take to complete their degree. Soldiers are required to complete the Course Planner for degrees that do not have automated checks in GoArmyEd by the time they complete six (6) semester hours with a home school or nine (9) semester hours at any school using Tuition Assistance. Soldiers in this category will be automatically routed to complete the Course Planner prior to enrolling in more classes when this semester hour criteria are met. In order to enroll in classes, their Course Planner must be approved.

View the "Course Planner Overview" and "Using Course Planner" reference documents by selecting the "View Reference Documents" link located in the Training Resources section on your GoArmyEd homepage for more information.

How to Request TA and Enroll in a Class

TA Requests MUST be submitted before the class starts or the end of the school's late registration window, but no later than seven days after the course start date.

Depending on the school you attend and the degree you pursue, you will be presented with one of several enrollment paths. GoArmyEd will determine your path automatically and all approved TA will be paid directly to your school by the Army upon successful class completion. If you are required to complete the Course Planner, the Planner must be approved to enroll in classes.

View "GoArmyEd's Class Enrollment Guide Overview" reference document for more information on enrolling in a class by selecting the "View Reference Documents" link located in the Training Resources section on your GoArmyEd homepage.

Note: If TA does not cover the entire cost of the class, you are responsible for the remainder, which will be billed directly by the school.

How to Get Help

View Reference Documents and Instructional Videos:

- Log in to www.GoArmyEd.com
- Select "View Reference Documents" in the Training Resources section

Contact the GoArmyEd Helpdesk:

- CONUS toll-free: 1-800-817-9990
- OCONUS toll-free:

Go to www.GoArmyEd.com and select "Helpdesk"

Select the "List of Toll-Free Numbers Outside of Continental United States" link

Create Case from your GoArmyEd Homepage:

- Log in to www.GoArmyEd.com
- Select "Need Assistance?" in the Helpdesk Cases section
- Select the "Create a Helpdesk Case" link and provide a description of your concern
- An email confirmation of your request and the resolution will be sent to your preferred email account

Contact an Army Education Counselor:

- Log in to www.GoArmyEd.com
- Select the "Other Links" Smart Link
- Select the plus sign next to "My Community Links"
- Select the "My Education Center" link
- View all Education Centers by selecting the "Education Centers" link at the bottom of any GoArmyEd page

How to Check Your TA Balance

- Log in to www.GoArmyEd.com, scroll down and look in the My Education section to see your TA balance





GI BILL COMPARISION CHART & ELIGIBILITY REQUIREMENTS

How does the Post 9/11 GI Bill compare with the other bills?

*FY16rates

Ch 33 Post 9/11	Ch 30 MGIB-AD	Ch 1607 REAP	Ch 1606 MGIB-SR
Payments made up-front directly to the school & to Soldier	Payments made to Soldier		Payments made to Soldier
Pays tuition & fees at a public institution <i>or</i> max of \$21,970.46* at a private institution per year	Full-time monthly benefit: 3+ yrs = \$1,857 (add \$150 to each total for "Plus-Up")	The National Defense Authorization Act of 2016 ended REAP on November 25, 2015. Some individuals will remain eligible. See the REAP website for further details.	Full-time monthly benefit: \$369*
Annual stipend for books = Up to \$1000*	No stipend for books		No stipend for books
Housing allowance based on E5 with dependents BAH for zip code of the school	No housing allowance		No housing allowance
NO cost to Soldier	Soldier pays \$1,200 (\$1,800 with "Plus-up")		NO cost to Soldier
Soldier eligible up to 15 yrs after last day of qualifying active duty	Soldier eligible up to 10 yrs after ETS		Soldier eligible while serving
Potentially transferable to dependents	No transferability		No transferability
also: <i>apprenticeship/ojt, vocational flight school, correspondence</i>	also: <i>apprenticeship/ojt, correspondence and flight, cooperative</i>		also: <i>apprenticeship/ojt, correspondence and flight, cooperative</i>

Ch 33 Post 9/11

Eligibility criteria:

Title 10 AD under section 688, 672 (d), 12301 (a), (d), or (g), 12302, or 12304 which must appear on your orders/DD214, or Title 32 AGR with an Honorable discharge (including ALL T32 AGR for WMD, CST, and State Counterdrug Coordinators), or Title 32 502(f) ADOS or ADSW with Operation "Noble Eagle" from 11 SEP 2001 - 31 MAY 2002. NO OTHER Title 32 ADOS or ADSW duty qualifies ...since 9/11/01.

Eligibility period:

While on active duty and for 15 years after separation from qualifying active duty or until benefit months are exhausted.

Monthly rate:

% based on months of qualifying T10/T32 active duty, ranging from 40%-100%. Pays for tuition & fees at a public institution or \$21,970.46 cap for a private institution.

Housing:

If eligible, stipend is the BAH rate for an E-5 with dependents, based on the zip code of the school.

Annual Stipend:

% based on months of qualifying service up to \$1,000/year.

Current rates can e found at:

www.benefits.va.govgibill/

Ch 30 MGIB-AD

Eligibility criteria:

AD: min. two years service & honorable discharge
RC: min. 2-yr order; serve 20 continuous months if release for convenience of the Government

Eligibility period:

Use while in AD status and for 10 yrs after separation (May restart 10-yr delimiting date based on any AD period of 90 continuous days)

Monthly rates (full-time study):

3+ yrs qualifying time = \$1,857

Cost to Soldier:

\$1,200 mandatory contribution;
\$600 "Plus-up" voluntary contribution

Ch 1607 REAP

The National Defense Authorization Act of 2016 ended REAP on November 25, 2015. Some individuals will remain eligible. See the REAP website for further details.

Ch 1606 MGIB-SR

Eligibility criteria:

1. 6-yr contract or OSA
2. High School diploma or GED
3. IADT Complete (DD form 214)

Eligibility period:

No delimiting date per NDAA08 as long as the servicemember remains in the SR (eligibility typically begins the day after IADT completion for NPS Soldiers)

Monthly rate:

\$369/month for full-time attendance

Cost to Soldier:

None

ARNG benefits nationalguard.com

GKO, Post 9/11

<https://gkoportal.ngb.army.mil/>

VA application (22-1990/22-1990E)

<http://vabenefits.vba.va.gov/vonapp/>

DoD transferability

<https://www.dmdc.osd.mil/milconnect/>

click on "Education". then "Transfer of Education Benefits"

ARNG GI Bill Support Team
gibill@ng.army.mil
1.866.628.5999

Veterans Affairs
<http://www.gibill.va.gov>
1.888.GIBILL1 (442.4551)
eBenefits
<https://www.ebenefits.va.gov/>

DNG Education Benefits - Student User - Statement of Understanding

Read and initial each item below:

I have reviewed the **DNG Education Flyer with Points of Contact** and have gone online and viewed the **DNG Education Homepage** at: <http://de.ng.mil/members/education/>

I understand that I must apply for FAFSA and submit my College Financial Aid Award Letter with my State Tuition Program application - <http://fafsa.ed.gov/>

I understand that Army Federal Tuition Assistance is not a guarantee and Education funding under this program is determined by the government. I am not eligible to use FTA until one year after returning from AIDT training. Also if FTA was granted and used for Undergraduate degree I am not eligible to apply for Graduate degree funding until I have 10 years of military service. **I must apply for FTA 10 DAYS PRIOR** to the start of my course(s) at www.goarmyed.com and create a GOARMYED ACCOUNT.

I understand the State Tuition Assistance Program is not guaranteed and funding under this program is determined by the State of Delaware. I understand and agree to serve 6 years with the DNG or I will repay all State Tuition funds received prior to my separation or release from the Delaware National Guard. I understand that the State Tuition Program is a 10 year window of eligibility from the time I start using the program. **I must apply using DNG Form 600-1 prior to Class Start Date.** I also understand that I must register for Direct Deposit or update / change address at <https://w9.accounting.delaware.gov/W9form.aspx> . **I understand that I must file for reimbursement using DNG Form 600-4 within 45 days ending class or I forfeit the money.** I also understand that any reimbursement money received above and beyond \$5,250 per year is taxable under the IRS code.

I have viewed/received the GI Bill Entitlement Comparison Sheet from NGB. I understand that presently I have or will obtain the Select Reserve GI Bill 1606 if I meet the three requirements. In the future I may be entitled to other GI Bills depending on my assignments. **The GI Bill programs can be used up to 48 months but only 36 months of one specific GI Bill.** I understand that I must work with my College VA Representative or Certifying Official in order to get GI Bill payment from the VA. Apply for GI Bill at: <http://www.benefits.va.gov/gibill/apply.asp>

I understand that Incentive Programs like Signing Bonuses, Reenlistment Bonuses and Student Loan Repayment Program payments are taxable and I must apply using DD Form 2475. Failure to remain in the contracted MOS for the entire enlistment will result in a government debt.

Date: _____

Print name: _____

Signature: _____

Click on Envelop above & EMAIL TO: usarmy.de.dearng.list.ngde-j1-eso@mail.mil

Special State Tuition Reimbursement Applicant Questionnaire

The following questions and personal information are required to assist our office in processing for your tuition reimbursement. Additionally when providing the following information, please print legibly!

What is your Full Name:

_____.

Are you currently an "ACTIVE STATE EMPLOYEE" with any Agency in the State which you have an official "Employee ID" number..... YES [] or NO []

If you answered "Yes" to the above question, which State Agency do you currently work for: _____.

What is your Military email Address:

_____.

What is your "Civilian" or "State" Email Address:

_____.

"Please attach this Questionnaire to your Tuition Reimbursement Package"