## **STATE TUITION PROGRAM PROCESS**

#### **STEP 1**

APPLY PRIOR TO CLASS START DATE USING DNG FORM 600-1

Scan & Email to: ng.de.dearng.mbx.statetuition-program@army.mil

### **STEP 2**

REGISTER WITH STATE Register @ https://esupplier.erp.delaware.gov/

# **STEP 3** END OF SEMESTER FILE FOR REIMBURSEMENT

Submit official school bill showing all charges and payments by scanning and emailing the bill to:

ng.de.dearng.mbx.state-tuition-program@army.mil

Order Electronic Transcript from School and have it emailed directly to: <u>ng.de.dearng.mbx.state-tuition-</u> program@army.mil

Or Order Hard Sealed Transcript and mail to: DNG Education Office, 1 Vavala Way, New Castle, DE 19720

#### RECEIVE PAYMENT WITHIN 30 DAYS

Once all your documents have been received you will receive a reimbursement payment within 30 days and it will be directed based on your State Registration.

SEND ALL CORRESPONDENCE TO:

ng.de.dearng.mbx.state-tuitionprogram@army.mil











