

**DELAWARE NATIONAL GUARD
STATE POSITION VACANCY ANNOUNCEMENT**

ADMINISTRATIVE DATA:

Position Title:	Announcement Number:	Opening Date:	Application Deadline:
Fire Prevention Specialist (Inspector)	PVA # 13-25	24-Apr-25	8-May-25
Position Description #:	Position Number:	Pay Scale & Grade:	Salary Range:
S82691-13	63036	GS-09	\$67,339.00 - \$87,539.00
Appointment Type:	Military Requirement:	Department:	Occupational Series:
Permanent	Non-Dual Status	Air	0081
Supervisory/Managerial Status:	Work Schedule:	Travel Required:	Relocation Authority:
Yes - Supervisory	Full-Time	Required	No
State Personnel Branch Contact Information:		Work Location:	
Email: ng.de.dearnng.list.hro-state@army.mil Phone: 302-326-7477		166th Civil Engineer Squadron - Firehouse New Castle, DE 19720	

AREA OF CONSIDERATION:

- ☒ **AREA I** - All presently employed permanent/indefinite Title 20 Non-Dual Status employees of the Delaware National Guard.
- ☒ **AREA II** - All presently employed permanent/indefinite Title 20 Dual Status employees of the Delaware National Guard.
- ☐ **AREA III** - All current military members of the Delaware National Guard (Army or Air) eligible for Title 20 employment.
- ☐ **AREA IV** - All other presently employed permanent employees of the Delaware National Guard eligible for Title 20 employment.
- ☐ **AREA V** - All personnel eligible for Title 20 employment in the Delaware National Guard.

SELECTIVE PLACEMENT FACTORS:

APPLICATION PROCEDURES: All interested applicants for this position must submit a completed DNG State Employment Application, Resume, Copy of front and back of valid Driver's License (or State Issued ID), & supporting/miscellaneous documents as required in the individual PVA. Application packets should include written or documented proof of education, training, and work experience deemed necessary to adequately respond to general and specialized experience. Professional licenses or education transcripts necessary to validate qualifications should be submitted as required in the PVA. Do not include photo copies of awards, letters of commendation, enlisted or officer performance reports, performance appraisals, and personal photos unless specifically requested in the PVA.

Application packet must be forwarded to Joint Force Headquarters, ATTN: NGDE-HRO-SP via email to: ng.de.dearnng.list.hro-state@army.mil as one package, NOT LATER THAN 5:30:00 p.m. on the business day of the Application Deadline of the position. Applications received AFTER the application deadline WILL NOT BE CONSIDERED.

MINIMUM QUALIFICATION REQUIREMENTS: Each applicant must show how they meet the General and Specialized Experience and other requirements listed below; otherwise, the applicant may lose consideration for this job.

EVALUATION METHOD: All applicants will be evaluated against the mandatory qualifications identified on this announcement IAW the NGB Qualifications Standard and/or the OPM Qualifications Standards as appropriate. Evaluation is based on the information provided by the applicant to determine if the individual possesses the minimum qualifications necessary to perform the duties and responsibilities of the position.

EQUAL OPPORTUNITY: The Delaware National Guard is an Equal Opportunity Employer. All qualified applicants will receive consideration without regard to political, religious, or labor organization affiliation or non-affiliation, marital status, race, color, sex, national origin, age, non-disqualifying physical challenges (applicable only to competitive appointments) or any other factor not job related.

CONDITIONS OF EMPLOYMENT

- Selectee will be required to participate in Direct Deposit/Electronic Funds Transfer as a condition of employment.
- No commitment will be made to any nominee prior to a review of qualifications by this office.
- A pre-placement physical/examination MAY BE required for employment. (see position description)
- Must be able to obtain and maintain a SECRET Security Clearance
- Applicants must be legally authorized to work in the United States. DNG participates in E-Verify.

Phillip M. Croall
Delaware National Guard
Director, Human Resources

DISTRIBUTION:
1 – Requesting Official
1 – DNG Website

SUMMARY OF DUTIES AND RESPONSIBILITIES

The complete position description is on file in the HRO (State Personnel Branch) and available for review upon request

The Fire Protection Inspector is responsible for independently developing and accomplishing fire prevention inspections and developing an education program in assigned areas of responsibility at the installation.

- Conducts physical inspections of large, complex mission related facilities. Determines potential fire hazards, existing fire hazards, and works with operating officials, project officers, etc., to eliminate, prevent, or reduce the hazards. Areas of responsibility include large multi-storied buildings, maintenance repair areas, storage areas for flammables, explosives, POL, refueling areas, public assembly facilities, repair and processing shops and equipment. Uses advanced knowledge of fire protection and prevention methods and knowledge of mission equipment, facilities and priorities to effectively identify, reduce or eliminate fire hazards without impairing mission objectives. Applies knowledge of building construction, the National Fire Codes and the Life Safety Code. Research/studies manuals, fire codes, and manufacturer's manuals to identify fire characteristics and hazards to develop fire prevention practices in the reduction or elimination of fire or explosion.
- Reviews work requests involving alteration and extension of existing facilities; recommends changes and additions to ensure compliance with fire prevention requirements. Reviews construction plans, alterations and extensions of existing structures. Conducts inspections of construction sites during various phases of construction. Upon completion recommends changes and additions to ensure compliance with the fire prevention/protection requirements. Investigates the use and maintenance of heating, ventilation, lighting and power equipment to prevent the creation of fire hazards.
- Writes reports and/or articles on fire prevention projects as assigned and conduct fire prevention lectures or fire extinguisher training to requesting organization. Maintains an awareness of fire hazard conditions and prepares fire inspection reports citing hazardous conditions.
- Serves as a fully trained member of a firefighting crew engaged in the protection of life and property. Drives fire-fighting equipment, position correctly to combat fires, operate hose lines, make forced entries, ventilate structures, perform or assist in rescue operations and perform salvage and overhaul. Performs duties and responsibilities of Crew Chief on fire/rescue apparatus as needed. Responds to incidents involving DANG facilities and serves as departmental reference person on special hazards/occupancies of buildings encountered by responding firefighting crews. Advises Incident Commander of unique building/facility requirements. As such, maintains a familiarity and working knowledge of all DANG facilities and structures above and beyond that of firefighting crews.

SIGNIFICANT INFORMATION PERTAINING TO THIS POSITION

- This position works a 56 hour weekly tour of duty
- Position is subject to recall to assist at command post or the EOC during major disasters or incidents.
- Subject to periodic travel (5%)
- Must participate in Wellness Program and pass Annual Physical Examination

QUALIFICATION REQUIREMENTS:

GENERAL EXPERIENCE:

Position requires specialized experience

SPECIALIZED EXPERIENCE:

ProBoard/DoD Certifications Required: Fire Officer III, Fire Instructor II, Fire Inspector III, Hazardous Material Operations, Hazardous Material Incident Command, NIMS 300 and 400

Must have at least 24 months experience, education, or training controlling or extinguishing fires as a member of an organized military, industrial, volunteer, or governmental fire department or brigade. Have experience in rescue operations; experience in detection, reduction, or elimination of potential fire hazards; experience in operation of fire communications equipment; experience in controlling hazardous materials incidents; and, developing, implementing, or providing training in fire protection and prevention.

SUBSTITUTION OF EDUCATION FOR SPECIALIZED EXPERIENCE: N/A

QUALITY OF EXPERIENCE: Length of time is not of itself qualifying. Applicant's experience will be evaluated on the basis of duties performed rather than strictly on the rank of the individual. The applicant's record of experience, training, and education must show possession of the knowledge, skills and abilities needed to fully perform the duties of the position.

PROBATIONARY PERIOD

Employees will normally serve a one year probationary period. The probationary period is the initial one year intended to ensure the employee is capable of performing the duties of the job and to determine whether they have the qualities needed for continued employment. (TPR 300 para 1-7)