



STATE OF DELAWARE
DELAWARE ARMY NATIONAL GUARD
193rd REGIMENT (REGIONAL TRAINING INSTITUTE)
163 SCANNELL BOULEVARD
BETHANY BEACH, DELAWARE 19930-9210



NGDE-RTI-AO

31 August 2020

~~MEMORANDUM FOR Assistant Chief of Staff, NGDE ACS, 1 Vavala Way, New Castle, DE 19720-1502~~

SUBJECT: Full-Time National Guard Duty (FTNGD) Tour Request for NGB, TASS, Subject Matter Expert (SME)

1. Reference AR 135-200, Chapter 6, and DEARNG Policy Memorandum 25.
2. Request Active Duty Operational Support (FTNGB) tour for one Soldier E6-E7, CW2-CW3, or O2-O3.
 - a. Unit: DEARNG 193rd RTI
 - b. Duty Location: 163 Scannell Blvd, Bethany, Beach 19930
 - c. Immediate Supervisor: MAJ Marc Evans, 302-854-7911
 - d. Tour Dates: Start 1 October 2020 End 30 September 2021
 - e. Length of Tour: 365 Days contingent on funds
 - f. Field Conditions: No
 - g. Per Diem: No
 - h. Billeting: No
 - i. BAH: Yes
 - j. Rations: No
 - k. Travel: No
 - l. Dependent Travel Authorization: No
 - m. Rental Car Authorized: No
 - n. COLA: Based on Soldier's HOR for duty over 140 days; Reference JFTR, Vol 1 Chapter 8, paragraph U8038
3. Soldier Qualifications:
 - a. Experience Preferred: Previous experience working with NGB Course Development, POI review and TASS BN functions
 - b. Skill/qualifications Required: Instructor Qualified (ABIC, FIFC, or CFDIC)
 - c. Minimum Military and Civilian Education Required: 25 Series MOS or knowledge of 25 Series MOS / Signal Branch
 - d. Security Clearance Required: Minimum Secret, NACLIC needed

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e. Soldier will meet all requirements and complete an ADOS packet IAW ARNG Policy Memorandum No. 25, dated 13 May 2015

f. Passing score on APFT, and meet HT/WT standards IAW AR 600-9

4. This Soldier will serve as Signal Subject Matter Expert (SME) at the RTI for NGB. Duties include, but are not limited to:

a. Provide Proponent School and ARNG TASS (Total Army School System) Coordination

b. Provide recommendations and assist with the implementation of new courseware in ARNG training lanes

c. Work with the proponent during the initial phase of POI/CAD (Program of Instruction/Course Administrative Data) development and/or ERRATA changes IAW TR 350-70 to ensure ARNG TASS implementation is considered

d. Track and forward requests for ARNG changes to minimum class size, waivers, instructor certifications and class reinstatements to NGB or proponent schools as appropriate

e. Assist ARNG TASS Battalion RTI's with proponent Accreditation and Quality Assurance Issues

f. All other duties as assigned

5. POC for this memorandum is MAJ Marc Evans at 302-854-7911.

MARC D. EVANS
MAJ, USA
Administrative Officer