

166th AIRLIFT WING – Group Superintendent - VACANCY ANNOUNCEMENT

DELAWARE AIR NATIONAL GUARD 166th Airlift Wing 2600 Spruance Drive New Castle, Delaware 19720	OPENING DATE: 15 Jan 2021
	CLOSING DATE: COB 19 Feb 2021
UNIT: 166th Mission Support Group	AFSC: 9G100
GRADE: Minimum: SMSgt Promotable Maximum: CMSgt	AREA OF CONSIDERATION: Current Members of the Delaware Air National Guard (Drill Status Guardsmen and Federal Technicians). Area 1: Current Chief Master Sergeants Area 2: SMSgts immediately promotable to CMSgt
POSITION TITLE: Group Superintendent	

SPECIALTY SUMMARY

Group Superintendents are functional leaders who provide leadership and management in organizing equipping and training.

QUALIFICATIONS AND SELECTION FACTORS:

- Selection for this position will be made without regard to race, religion, color, creed, gender, or national origin.
- Force Support Squadron will review applications to verify eligibility.
- Applicants must meet an Interview Board.

MINIMUM QUALIFICATIONS (IAW AFI 36-2109):

- Current CMSgts and immediately promotable E-8s in the ANG.
- Minimum of three years retainability, (Six years maximum assignment to position).

MANDATORY SCHOOL:

- CMSgts selected for assignment to a Group Superintendent Position must attend the ANG Chief's Executive Course within a year.

DUTIES AND RESPONSIBILITIES:

- Serve as the senior enlisted leader within the group and is a key member of the group's leadership team.
- Advise Group commanders on operational effectiveness and the organization, training and equipping of enlisted Airmen.
- Ensure the commander's directions and policies are carried out and the Airmen understand and are dedicated to the mission of the command.
- Oversee professional development and proper utilization of the group's enlisted force.
- Work in concert with other enlisted leaders such as squadron career enlisted managers and First Sergeants to oversee the readiness, training, health, morale, welfare and quality of life of assigned personnel.
- Provide general supervision of the organization's enlisted force; Understand AF doctrine and core leadership competencies and communicate them.
- Understand the operation and mission of the organization and all subordinate elements and ensure the enlisted Airmen understand the command's mission and their role in executing that mission.
- Are an active member of the CAT, Battle Staff, senior staff meetings, CAIB, IDS and other senior leader forums within the organization.
- Serve as an active participant on advisory councils and boards (base advisory, enlisted advisory council, etc.).
- Monitor the group's status of discipline and advise the commander on matters of compliance with AF standards, disciplinary actions (discharges, PRP, courts martial, etc.), promotion withholds and on-going investigations (i.e., IG, SF, AFOSI, and CC-directed) as necessary.
- Establish and maintain rapport with Commanders, other CMSgts and senior enlisted personnel.
- Maintain professional relationships with subordinate Commanders and work in concert in order to accomplish the mission.
- Ensure the enlisted force is trained, equipped and prepared to meet deployment requirements.
- Evaluate the quality of enlisted leadership, management and supervisory training by visiting, briefing at, and sitting on panels for professional military education facilities, professional enhancement programs (enlisted, civilian and officer, when applicable), professional organizations, career assistance advisors, junior enlisted councils, etc.
- Review the curricula and effectiveness of the enlisted developmental programs.
- Assist in the professional growth/mentoring of civilian and officer supervisors of enlisted, the organization's CGOs, and new Squadron Commanders
- Evaluate, oversee, and support enlisted professional military education, retention efforts, professional enhancement programs
- Advise the Group Commander on enlisted promotions and performance reports.
- Maintain a robust quarterly and annual recognition program.

REQUIRED APPLICATION DOCUMENTS

- Letter of Intent
- Resume (Military and/or Civilian)
- Official Biography
- AFFMS (Air Force Fitness Management System) printout
- vMPF RIP (record review – ALL pages)
- Last 3 EPRs (as available)
- (Optional) Letters of recommendation, NTE 2.

MAIL, E-MAIL, OR HAND DELIVER APPLICATION TO (by **COB 12 Feb 2021):**

166 FSS/DP Attn: Major Maureen Mulrooney
2600 Spruance Drive – Bldg 2600
New Castle, DE 19720
maureen.mulrooney@us.af.mil
302-323-3417

Incomplete and/or applications received AFTER deadline are disqualified.

DISTRIBUTION:

166 AW Commanders
166 AW Chiefs
DNG Website