



STATE OF DELAWARE
ARMY NATIONAL GUARD
JOINT FORCE HEADQUARTERS
1 VAVALA WAY
NEW CASTLE DE 19720-2417



NGDE-OPS-DEP

31 March 2023

~~MEMORANDUM THRU Deputy Chief of Staff, Operations, DEARNG (NGDE OPS) 1
Vavala Way, New Castle, DE 19720-2417~~

STOWELL, JEFFREY, DAVID.1
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FOR Assistant Chief of Staff, NGDE-ACS, 1 Vavala Way, New Castle, DE 19720-2417

SUBJECT: Full-Time National Guard Duty for Operational Support (FTNGD-OS)
request for G3, Holistic Health and Fitness Coordinator.

1. Reference: AR 135-200, Chapter 6, and DEARNG Policy Memorandum 25
2. Request Full-Time National Guard Duty for Operational Support (FTNGD-OS) tour for one (1) Soldier, grades between E6-E8.
 - a. Unit: JFHQ DEARNG G-3
 - b. Duty Location: 1 Vavala Way, New Castle, DE 19720-2417
 - c. Immediate Supervisor: SGM Jason McDowell, 302-326-7077
 - d. Tour Dates: 15 May 2023 to 30 September 2023
 - e. Length of Tour: Estimated 138 days (**Contingent upon funding**)
 - f. Field Conditions: No
 - g. Per Diem: No
 - h. Billeting: No
 - i. BAH: Yes
 - j. Rations: No
 - k. Travel: Command to pay travel, as required.
 - l. Dependent Travel Authorization: No
 - m. Rental Car Authorized: No

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SUBJECT: Full-Time National Guard Duty for Operational Support (FTNGD-OS) request for G3, Holistic Health and Fitness Coordinator.

n. COLA: Based on Soldier's HOR for duty over 140 days; Reference JFTR, Vol 1 Chapter 8 paragraph U8038

3. Soldier Qualifications:

- a. Experience Preferred: Knowledge of operation goals and objectives of the program (H2F).
- b. Must be a self-starter, working knowledge of Microsoft Office products.
- c. Skill/qualifications: Good verbal and written communication skills, as well as general administrative skills.
- d. Minimum Military and Civilian Education Required: N/A
- e. Security Clearance Required: Secret
- f. Passing score required on most recent APFT/ACFT and must meet HT/WT standards IAW AR 600-9.

4. Project Justification: DEARNG is authorized one H2F coordinator to develop and oversee the requirements of implementing the H2F program. NGB has provided funding.

5. POC for this memo is the undersigned at linden.l.boyer2.mil@army.mil, (302) 326-7070.

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LINDEN L. BOYER III.
LTC, SC, DEARNG
Deputy G-3