



Delaware Air National Guard

Active Guard Reserve Applicant Packet Checklist

Applicant's Name: _____

(Last, First, MI)

Position Title: _____

Vacancy Number: _____

NGDE-HRO-AG Receipt

Date Received: _____

Received By: _____

Initials	Packet Sequence: Incomplete Packets Will Be Discarded
	This Form (DNG AGR Applicant Packet Checklist)
	DNG Applicant Point-of-Contact Data Form
	NGB Form 34-1 (Application for Active Guard/Reserve (AGR) Position)
	Individual Medical Readiness (IMR) Record <i>PHA dated within 12 months. Air Force download from https://imr.afms.mil/imr/AppDir.aspx. Please include AF422a</i>
	Individual Fitness Test results showing last 3 tests <i>Air Force submit AFFMS Report dated w/in 12 months.</i>
	Documentation for any physical limitation <i>Air Force submit AF Form 469 (Duty Limiting Condition Report). Army submit DA Form 3349 (Physical Profile)</i>
	Summary of Military Records <i>Air Force Report of Individual Person (RIP). Download from your virtual MPF (vMPF) at https://ww3.afpc.randolph.af.mil/vmpf/Hub/Pages/ConfirmInfo.asp Select "Self-Service Actions", "Personal Data", "Record Review/Update", then select "View/Print All Pages".</i>
	Security Manager memorandum verifying clearance level and date granted <i>DEANG members contact the Chief of Information Protection at usaf.de.166-aw.mbx.ip@mail.mil.</i>
	Retirement Points History <i>Air Force Point Credit Summary Inquiry (PCARS). Download from your virtual MPF (vMPF) located at https://ww3.afpc.randolph.af.mil/vmpf/Hub/Pages/ConfirmInfo.asp Select "Self-Service Actions", "Personal Data", "ANG/USAFR Point Credit Summary Inquiry (PCARS)". Other applicants submit a DD Form 214 or orders establishing time in service.</i>
	Certificate of Release or Discharge (DD Form 214, DD Form 220, DD Form 215, or DD Form 1506, if applicable) <i>Air Force download from PRDA at https://www.my.af.mil/afpc2vpssc/vpsc/mods/prda/tiles/pages/browse-self.jsf.</i>
	SF 181 (Ethnicity and Race Identification)
	State & Military Driver's License Copy
	Last 2 Military Service specific evaluation reports for E5 and above
	Letters of Recommendation (optional)
	Professional Certifications (optional)
	Resume or biographical sketch (optional)

Applicant's Signature / Date: _____

(Signature)

(Date)