



**STATE OF DELAWARE  
DELAWARE ARMY NATIONAL GUARD  
COUNTERDRUG TASK FORCE  
1150 POWERS LANE  
DELAWARE CITY, DELAWARE 19706**



NGDE-MSD-CD

11 August 2025

MEMORANDUM THRU Assistant Chief of Staff, NGDE-ACS, 1 Vavala Way, New Castle, DE 19720-2417

WOLHAR.JAIME.  
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FOR HRO (NGDE-HRO-AG), 1 Vavala Way, New Castle, DE 19720-2417

SUBJECT: Full-time National Guard Duty for Operational Support (FTNGD-OS) request for Counterdrug Task Force Support

1. Reference: AR 135-200, Chapter 6 and DEARNG Policy Memorandum 25
2. Request for Fulltime National Guard Duty for Operational Support (FTNGD-OS) tour for one DEARNG Soldier pay grade of E4 to E6, posting is non-MOS specific.
  - a. Unit: DEARNG Counterdrug Task Force
  - b. Duty Location: 1150 Powers Lane, Delaware City, DE 19706, as well as various Law Enforcement Agencies (LEAs) throughout the State of Delaware.
  - c. Immediate Supervisor: CPT Amanda L. Perry, 302-326-7755
  - d. Tour Dates: 1 October 2025 to 30 September 2026
  - e. Length of Tour: Estimated 365 days (**Contingent upon funding**)
  - f. Field Conditions: No
  - g. Per Diem: No
  - h. Billeting: No
  - i. BAH: Yes
  - j. Rations: No
  - k. Travel: Command to pay travel, as required
  - l. Dependent Travel Authorization: No
  - m. Rental Car Authorized: No
  - n. COLA: Based on Soldier HOR for duty over 140 days. (FMR Volume 7a, Chapter 67).

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3. Duties and Responsibilities: The Delaware Counterdrug Task Force is seeking to fill one position with a highly qualified individual. This individual will be aiding a Law Enforcement Agency (LEA). Support operations include but are not limited to: assisting LEAs by entering information into multiple databases, document exploitation, performing data queries and link analysis, creating reports, maps and performing additional duties as required.

4. Qualifications and Requirements:

a. Preferred civilian experience: post-secondary education in criminal justice, criminology, data analytics or related field. Previous law enforcement employment or professional internship in public safety is strongly desired.

b. Previous experience working with youth or adults in a training environment and/or Instructor Qualified desired.

c. Strong computer skills to include data analysis and experience in administrative duties.

d. Excellent oral and written communication skills.

e. Must maintain professional military bearing and display a positive attitude.

f. Security Clearance: Top Secret preferred. Secret and NALC required.

g. Branch qualified and must possess a military driver's license and current civilian driver's license.

h. Criminal records check and/or security screening must be completed by all selected for hire before coming on Counterdrug orders.

i. Passing score required on most recent diagnostic or record ACFT, height and weight within standards of AR 600-9.

j. ARNG Soldiers must meet medical retention standards set forth in AR 40-501 Chapter 3 and Chapter 10.

k. Urinalysis testing is required upon entry into active duty, and personnel are subject to periodic testing while on active duty. These requirements are in addition to testing by units of assignment during IDT/AT under ARNG Substance Abuse Programs.

l. Requirement to continue attendance at IDT/AT while on FTNGD-CD orders.

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m. Standard of conduct: Soldiers participating in the Counterdrug Program are required to comply with state laws and with DoD Directive 5500.07. They are required to uphold the highest standards of conduct and personal appearance.

n. Outside employment, associates, and off-duty conduct/ activities must be consistent with federal directives on ethics and with state and federal conflict of interest policies. Outside employment will require written approval of CDC according to CNGBM 3100.01 (dtd 30 July 2021).

o. Interested Soldiers must write an expository essay on why they would make a successful Counterdrug Analyst and what unique skill set they will bring to the Delaware National Guard Counterdrug Program. The essay will be in Times New Roman, 12pt font, APA 6<sup>th</sup> edition format with no abstract. Essay must be two to three pages in length, not including your title or reference page.

p. Interested Soldiers must have a written recommendation from their unit Commander.

5. Soldiers will go through the full board process and once selected, will need to stay in good standing to keep selection for hire on anticipated start date. If Soldier fails to stay in good standing, the position will be offered to the next qualified Soldier on the OML.

6. POC for this memorandum is the undersigned at amanda.l.perry28.mil@army.mil or (302) 326-7755.

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Counterdrug Coordinator