Delaware National Guard
Army AGR Application Packet
Checklist

Applicant's Name: _____
(Rank, Last, First, MI)

Position Title: _____

Position Number: _____

Applicant's UIC:_____

NGDE-HRO-AG Receipt	
Date Received:	
Received By:	

Initials	Packet Sequence: **Incomplete Packets Will Be Returned!!!**
	Army AGR Application Packet Checklist *(This form)*
	AGR Vacancy Announcement *for the position you are applying for*
	NGB Form 34-1 *(Application for Active Guard/Reserve (AGR) Position)*
	DNG Applicant Point-of-Contact Data Form
	State & Military Driver's License Copy *Must be valid and current, check expiration date*
	Individual Medical Readiness (IMR) Record (MEDPROS) *Download from AKO, My Medical, MEDPROS, IMR. PHA must be within the last 12 months. HIV must be within last 24 months.*
	DA Form 3349 (Physical Profile) (If applicable) *No unresolved PULHES 3 or 4*
	Soldier Talent Profile (STP) *located in IPPS-A - Cannot be within 6 months of ETS, retirement, or other removal date*
	DA Form 5016 Retirement Points (IPPS-A) *Dated within 30 days from applying. Request from Unit if you cannot find on your own. Cannot exceed 17 yrs. of Active Service with this tour. Cannot be placed on an order that will result in separation pay (6 continuous years)*
	DA Form 705 (Army Fitness Test Scorecard) *Last entry must be passing and dated within 6 months for on board AGR members IAW AR 135-18 Table 2-1 Rule B, and within 12 months for M-Day members*
	ATIS Height & Weight Screenshot *passing results within last 6 months* and must remain *current for a minimum of 30 days from date of placement*
	DA Form 5500/ 5501 (include with packet if SM was taped) *to verify Army Body Composition Program Compliance*
	Statement of Service and/or Certificate of Release or Discharge (DD Form 214, DD Form 220, or DA Form 1506 (if applicable) *Download from iPERMS at* https://iperms.hrc.army.mil
	Security Manager Memorandum *verifying clearance level, expiration and date granted. Request through your Readiness NCO. Should be dated within 6 months from applying.*
	Army OER or NCOER *(E5 and above) Last 3 Military Service specific evaluation reports*
	Letters of Recommendation *Mandatory for Army E4 and below. All others optional*
	Professional Certifications (optional)
	Resume of Biographical Sketch (optional)

Applicant's Signature _____
(wet signature/e-signature with certificates)   (Date)

Updated: 20 March 2026