



Delaware Army National Guard

Active Guard Reserve (AGR)

Position Vacancy Announcement

One Time Occasional Tour (OTOT)

SECTION I: ADMINISTRATIVE

Authority: Title 32 USC 502(f), AR 135-18, NGR 600-5

Position Title:	Vacancy Number:	Open Date:	Close Date:
MOS/Branch Required:	FTM PARA/LIN:	MIL PARA/LIN:	Minimum Grade: Maximum Grade:
AGR BRANCH CONTACT INFORMATION		DUTY LOCATION	
Email: NG.DE.DEARNG.MBX.HRO-AGR@MAIL.MIL Telephone: (302) 326-7476 or (302) 326-7474			

SECTION II: AREA OF CONSIDERATION

- Zone 1 Restricted Statewide (On-Board DEARNG Active Guard Reserve (AGR) Soldiers Only)
- Zone 2 Unrestricted Statewide (DEARNG AGR & DEARNG Traditional Soldiers)
- Zone 3 Nationwide (DEARNG AGR/Traditional Soldiers & those eligible to become a member of the DEARNG)

SECTION III: DUTIES AND RESPONSIBILITIES OF POSITION

SECTION IV: MINIMUM PROGRAM ENTRY REQUIREMENTS

For initial entry and subsequent retention in the Full-Time Military Title 32 Section 502(f) Active Guard Reserve (AGR) Program, applicant must meet and maintain the qualifications below and other standards IAW NGR 600-5, AR 135-18, AR 40-501, AR 600-9, AR 600-10, and other regulations.

- Must be in Ready Reserve Status:
 - Be a member of the RC of the Army to which the application for entry in the AGR program is made.
 - Be at least 18 years of age and less than 55 years of age for initial entry.
- Physical and Medical:
 - Prior to entry to Active Duty in the AGR program, must be medically certified as drug free and meet standards in AR 600-110 in reference to HIV.
 - Must meet the body composition standards prescribed in AR 600-9 (non-waiverable even with COVID-19)
 - When appropriate, the soldier must also meet the medical fitness standards for flying duty per AR 40-501, or the medical fitness standards for miscellaneous purposes per AR 40-501. If physical, upper, lower, hearing, eye, psychiatric numerical indicator of P3 or P4, then the requirements of AR 635-40 must be met prior to accessioning into the AGR program.
 - Must be able to perform functional activities, including living in an austere environment, without worsening the medical condition as outlines in AR 635-40.
 - Have a favorable Periodic Health Assessment (PHA) in accordance with (IAW) AR 40-501 conducted within last 12 months
 - Must have passed a record Army Physical Fitness Test within the last 6 months (contingent upon COVID-19 guidance)
- Military Education:
 - Noncommissioned officers must be professional military education qualified for their current grade
 - If an enlisted soldier, must have completed initial entry training and be currently qualified in any Army MOS
- Grade and Specialty:
 - All Soldiers must have the potential to become MOS qualified in the first 12 months or be released from Active Duty/ FTNGD.
 - Enlisted soldiers, in the duty position in recruiting & retention must become MOS qualified NLT 6 months after entry onto Active Duty/FTNGD, or be released from Active Duty/FTNGDE (this is subject to the availability of MOS qualification school, quotas and funding).
- Security Clearance:
 - Possess the valid security clearance required for the grade, MOS/AOC, and duty position
- Not be under suspension of favorable personnel actions (flagged) per AR 600-8-2 or barred from reenlistment
- Additional Requirements and limitations:
 - Soldiers serving on an OTOT will count in the State's AGR end strength
 - Soldiers must not reach 18 years of active service or qualify for separation pay as a result of the OTOT order
 - Former AGR Soldiers released from AGR Service due to board action are not eligible to enter into an OTOT

The Delaware National Guard is an equal opportunity employer and prohibits employment discrimination on the basis of race, color, and national origin as such all applications for this position will receive equal consideration.



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SECTION V: INSTRUCTIONS FOR APPLYING.

All applications will be sent to NG.DE.DEARNG.MBX.HRO-AGR@MAIL.MIL. Failure to submit all required documents as outlined below will result in your application not being considered for employment. A lack of required documentation requires the applicant to submit written justification to certify the eligibility.

The documents listed will be submitted as a minimum where applicable. If any of the required documents are not reasonably available to you, a brief letter will be submitted citing the document missing with a short explanation necessary to certify the Soldier as eligible. Applicants from other services may submit equivalent information using service specific formats. Failure to provide information may result in a finding of ineligibility and may cause the applicant to lose consideration for the position.

- **DNG AGR Application Packet Checklist**
- **AGR Vacancy Announcement** (This form)
- **NGB Form 34-1** (Application for Active Guard/Reserve (AGR) Position)
- **DNG Applicant Point-of-Contact Data Form**
- **State and Military Driver's License** (valid & unexpired)
- **Individual Medical Readiness (IMR) Record** The IMR must be dated within the last 12 months to be valid
- **Current Physical profiles** (DA Form 3349) for medical and physical limitations (If applicable)
- **Certified Officer/Enlisted Record Brief** (ORB/ERB)
- **NGB Form 23B** Retirement Points Accounting Management (RPAM) Statement Army National Guard Retirement Points History Statement). For other services, equivalent retirement points statement
- **DA Form 705** (Army Physical Fitness Test Scorecard) Last entry must be passing and dated within 6 months of expected start date on Active Duty Orders (**Due to COVID guidance, 6 month variable is waived for APFT**) RCAS APFT history report and documenting last 3 physical fitness tests.
- **RCAS Weight Control History Report** **passing results within 6 months** of expected start date on Active Duty
- **DA Form 5500-R or DA Form 5501-R** (if applicable) to verify Army Body Composition Program Compliance
- **Certificate of Release/Discharge** (DD Form 214, DD Form 220, DD Form 215, or DD Form 1506, if applicable)
- **Security Manager Memorandum** verifying clearance level and date granted
- **OER/NCOER** (E5 and above) Last 3 Officer/Noncommissioned Officer Evaluation Reports
- **Letters of recommendation** (mandatory for E4 or below)
- **Standard Form 181** (Ethnicity and Race verification)
- **Professional Certifications, Resume, or Biographical Sketch** (optional)

SECTION VI: IMPORTANT NOTES REGARDING COMPLETION AND SUBMISSION OF YOUR APPLICATION

- Blank forms can be located on the Delaware National Guard GKO site (<https://states.gkoportal.ng.mil/states/DE/hro/agr/SitePages/Home.aspx>) and the Delaware National Guard Website (<https://www.de.ng.mil/join/full-time/>)
- Applications must be typed or printed in legible dark ink, signed and dated. Incomplete application packages (i.e. failure to explain "yes" answers in Section IV on the NGB 34-1) will not be processed for board consideration.
- Applications will be submitted to NG.DE.DEARNG.MBX.HRO-AGR@MAIL.MIL as one (1) scanned/combined PDF attachment **no later than 1630 on the closing date of the announcement.**
- Failure to follow the instructions in this announcement will result in packet disqualification.
- Individuals selected for positions should not quit their current job or enter into any contractual agreements with lending institutions, etc. until AGR orders have been published by the HRO-AG office.
- Any falsification of the eligibility requirements will result in immediate release from the AGR Program

SECTION VII: SIGNIFICANT INFORMATION PERTAINING TO THIS POSITION

SECTION VIII: LENGTH OF TOUR/PROBATIONARY PERIOD

Orders will identify the period as an OTOT. Additional instructions will contain information regarding the duration of the tour and must contain a statement that upon completion of the OTOT, the soldier will return to a traditional status and is not entitled to be accessed into the career AGR Program. Soldiers serving on an OTOT remain eligible to apply and compete for career AGR positions advertised to current military members. They are not eligible to compete for positions advertised to 'current, on board AGR' Soldiers. If selected for a career AGR position, the OTOT orders will be amended to end, and an initial three year AGR tour order will be produced for the soldier. Time served as an OTOT will not count as part of the initial AGT tour used in the career AGR Program.