



STATE OF DELAWARE
HHC 261ST SIGNAL BRIGADE (TTSB)
103 ARTISAN DRIVE
SMYRNA, DELAWARE 19977-3752



NGDE-SB-AO

20 April 2021

~~THRU Deputy Chief of Staff, Operations, DEARNG (NGDE-OPS), 1 Vavala Way, New Castle, DE 19720-2417~~

STOWELL,JEFFREY.D Digitally signed by
STOWELL,JEFFREY.DAVID.1045314843
AVID.1045314843 Date: 2021.04.21 07:51:16 -0400

~~MEMORANDUM FOR Assistant Chief of Staff, DEARNG (NDGE-ACS), 1 Vavala Way, New Castle, DE 19720-2417~~

SUBJECT: Request for Active Duty Operational Support (ADOS) Tour

1. Reference AR 135-200, Chapter 6; DEARNG Policy No. 25
2. Request Active Duty Operational Support (ADOS) tour for one Soldier, minimum grade E5 and maximum grade of E6.
 - a. Unit: 261st TTSB
 - b. Duty Location: 103 Artisan Drive, Smyrna, Delaware 19977
 - c. Immediate Supervisor: MSG Eric Nutto, 302-326-7507
 - d. Tour Dates: Start 01 MAY 21/ End 30 SEP 21
 - e. Length of Tour: 153 days, contingent on funds
 - f. Field Conditions: No
 - g. Per Diem: No
 - h. Billeting: No
 - i. BAH: Yes
 - j. Rations: No
 - k. Travel: No
 - l. Dependent Travel Authorization: No
 - m. Rental Car Authorized: No
 - n. COLA: No

NGDE-SB-AO

SUBJECT: Request for Active Duty Operational Support (ADOS) Tour

3. Soldier Qualifications:

- a. Experience Required: Must have a basic knowledge of the following systems: ATRRS, DTMS, AFCOS, DAMPS
- b. Skill/qualifications Required: 25 Series MOS
- c. Minimum Military and Civilian Education Required: N/A
- d. Security Clearance Required: Secret
- e. Soldier will meet all requirements and complete an ADOS packet IAW ARNG PolicyMemorandum No. 25, dated 01 DEC 20
- f. Passing score required on most recent APFT and must meet HT/WT standards IAW AR 600-9.

4. Project justification: Supports 261st training operations. Regularly performs training data input for brigade Soldiers at the supervisor's direction. Soldier will specifically be working on ESB-E transition and MOS convergence for new MTOE change that will take affect September 1, 2021.

5. POC for this memorandum is MSG Eric Nutto at eric.d.nutto.mil@mail.mil or 302-326-7507.



DANIEL A. BOWLES
LTC, SC, USA
Deputy BDE Commander