



**STATE OF DELAWARE**  
**DELAWARE ARMY NATIONAL GUARD**  
 193<sup>rd</sup> REGIMENT (REGIONAL TRAINING INSTITUTE)  
 163 SCANNELL BOULEVARD  
 BETHANY BEACH, DELAWARE 19930-9210



NGDE-RTI-AO

18 July 2023

~~MEMORANDUM FOR Assistant Chief of Staff, NGDE-ACS, 1 Vavala Way, New Castle, DE 19720-2417~~ WOLHAR.JAIME.LEE.1045077965 Digitally signed by WOLHAR.JAIME.LEE.1045077965  
 Date: 2023.07.25 11:00:26 -04'00'

**SUBJECT: Full-Time National Guard Duty (FTNGD) Tour Request for 25U Instructor Support**

1. Reference AR 135-200, Chapter 6, and DEARNG Policy Memorandum 25.
2. Request Active Duty Operational Support (FTNGB) tour for one Soldier, minimum grade E-6 and maximum grade of E-7.

- Unit: DEARNG 193<sup>rd</sup> RTI
- Duty Location: 163 Scannell Blvd, Bethany, Beach 19963-9210
- Immediate Supervisor: MSG Shawn Baum 193<sup>rd</sup> RTI BN OPS NCO 302-326-7962
- Tour Dates: Start 16 October 2023 End 30 September 2024
- Length of Tour: 350 Days contingent on funds
- Field Conditions: No
- Per Diem: No
- Billeting: No
- BAH: Yes
- Rations: No
- Travel: No
- Dependent Travel Authorization: No
- Rental Car Authorized: No
- COLA: N/A

3. Soldier Qualifications:

- a. Area of Consideration: Applicants must be E6-E7 25U MOSQ. Applicants will be evaluated on the basis of their education, experience, training and performance.
- b. Experience Required: Previous experience working with Course Development and/or classroom management.
- c. Skill/qualifications Required: Instructor Qualified (CFD-IC); military driver's license preferred; include list of online/cyber certifications
- d. Minimum Military and Civilian Education Required: 25U MOS, ALC completed

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e. Security Clearance Required: Secret preferred, NALC needed

f. Soldier will meet all requirements and complete an ADOS packet IAW ATAG Policy Memorandum No. 25, dated 1 December 2020

g. Passing score on diagnostic ACFT, and meet HT/WT standards IAW AR 600-9

4. Selected individual will serve as the assistant instructor at the RTI. Support operations include, but are not limited to:

a. Perform as assistant lead coordinator and manager for all TRADOC courses scheduled to be taught at the RTI

b. Assist in Signal Course development and instruction at the RTI

c. Assist with the planning of 25U10/30/40 courses, Emergency Operations and Communications Course (EOCC), Joint Incident Site Communications Course (JISCC), Civil Support Team Intermediate Communications Course (CICC), and Common Faculty Development Instructor Course (CFD-IC)

d. All other duties as assigned

5. POC for this memorandum is MSG Shawn Baum, 302-326-7962.

MACLEISH.DANIE L.JOSEPH.127727  
6301  
DANIEL J. MACLEISH  
MAJ, MP, USA  
Administrative Officer

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