



STATE OF DELAWARE
DELAWARE ARMY NATIONAL GUARD
 193rd REGIMENT (REGIONAL TRAINING INSTITUTE)
 163 SCANNELL BOULEVARD
 BETHANY BEACH, DELAWARE 19930-9210



NGDE-RTI-AO

18 July 2023

~~MEMORANDUM FOR Assistant Chief of Staff, NGDE ACS, 1 Vavala Way, New Castle, DE 19720-2417~~ WOLHAR.JAIME.LEE.1045077965 Digitally signed by WOLHAR.JAIME.LEE.1045077965
 Date: 2023.07.25 11:01:56 -04'00'

SUBJECT: Full-Time National Guard Duty (FTNGD) Tour Request for 25U Assistant Course Manager and Instructor Support

1. Reference AR 135-200, Chapter 6, and DEARNG Policy Memorandum 25.
2. Request Active Duty Operational Support (FTNGB) tour for one Soldier, minimum grade E-7 and maximum grade of E-8.

- Unit: DEARNG 193rd RTI
- Duty Location: 163 Scannell Blvd, Bethany, Beach 19963-9210
- Immediate Supervisor: MSG Shawn Baum 193rd RTI BN OPS NCO 302-326-7962
- Tour Dates: Start 16 October 2023 End 30 September 2024
- Length of Tour: 350 Days contingent on funds
- Field Conditions: No
- Per Diem: No
- Billeting: No
- BAH: Yes
- Rations: No
- Travel: No
- Dependent Travel Authorization: No
- Rental Car Authorized: No
- COLA: N/A

3. Soldier Qualifications:

a. Area of Consideration: Applicants must be E7-E8 25U MOSQ. Applicants will be evaluated on the basis of their education, experience, training and performance.

b. Experience Required: Previous experience working with Course Development and/or classroom management.

c. Skill/qualifications Required: Instructor Qualified (CFD-IC); must have been awarded the Senior Army Instructor Badge; military driver's license preferred; include list of online/cyber certifications

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- d. Minimum Military and Civilian Education Required: 25U MOS, ALC completed
 - e. Security Clearance Required: Secret preferred, NALC needed
 - f. Soldier will meet all requirements and complete an ADOS packet IAW ATAG Policy Memorandum No. 25, dated 1 December 2020
 - g. Passing score on diagnostic ACFT, and meet HT/WT standards IAW AR 600-9
4. Selected individual will serve as the Assistant Course Manager, and as an assistant instructor at the RTI. Support operations include, but are not limited to:
- a. Perform as assistant lead coordinator and manager for all TRADOC courses scheduled to be taught at the RTI
 - b. Assist in Signal Course development and instruction at the RTI
 - c. Assist with the planning of 25U10/30/40 courses, Emergency Operations and Communications Course (EOCC), Joint Incident Site Communications Course (JISCC), Civil Support Team Intermediate Communications Course (CICC), and Common Faculty Development Instructor Course (CFD-IC)
 - d. All other duties as assigned
5. POC for this memorandum is MSG Shawn Baum, 302-326-7962.

MACLEISH.DA
NIEL.JOSEPH.
1277276301
DANIEL J. MACLEISH
MAJ, MP, USA
Administrative Officer

Digitally signed by
MACLEISH.DANIELJOSE
PH.1277276301
Date: 2023.07.20
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